



RIVER RAISIN WATERSHED COUNCIL

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**River Raisin Watershed Council
Executive Committee Meeting Minutes
October 21, 2025 - 10:00 a.m.
RRWC Tecumseh Office - AJ Smith House
804 North Evans Street, Tecumseh MI 49286
In Person/Google Meet/Conference Call**

Roll Call

Chair Harry Sheehan called the meeting to order at 10:09 a.m.

Executive Committee members present: Harry Sheehan, Sybil Kolon, John Calhoun, Stella Kirby, Phil Kittredge.

Executive Committee members absent: Dave Hoffman, Mike Ayre.

Others present: Sean Dennis – RRWC Executive Director, Lydia Lopez - RRWC Water Stewardship Coordinator, Benny Woith - RRWC Administrative Coordinator (Virtual) , Rachel Bruckwicki (Citizen of Raisin Township).

1. Approval of Agenda - October 21, 2025

- a. Motion by Calhoun, second by Kittredge, to approve the October 21, 2025 Agenda with the addition of Annual Meeting as item b under New Business. **MOTION CARRIED BY VOICE VOTE.**

2. Approval of Minutes - September 16, 2025

- a. Motion by Kittredge, second by Kirby, to approve the September 16, 2025 Minutes as presented. **MOTION CARRIED BY VOICE VOTE.**

3. Treasurer's Report

- a. The Treasurer's Report for the period September 1 - September 30, 2025 was reviewed by Dennis due to Ayre's absence. At WesBanco: Revenue – **\$582.54**; Disbursements - **\$7,032.27**; balance: **\$1,989.58**. At County National Bank (CNB), Revenue - **\$59,315.73**; Disbursements - **\$118,220.63**; balance - **\$14,912.92**. The Treasurer's report was received and filed.
- b. Approve Disbursements for Outstanding Bills - Report on File. Dennis distributed a revised check detail report and reviewed the check detail for bills in the amount of \$2,366.77. Motion by Kittredge, second by Calhoun, to pay these invoices. **MOTION CARRIED BY VOICE VOTE**

4. Public Comment

- a. Rachel Bruckwicki has questions about our Treasurer Report expenses and Dennis and Sheehan explained how and where money is coming in and out. She asked what our plan is for more funding and about our reaching out and connecting with the Strategic Plan. Bruckwicki expressed interest in becoming a representative from Raisin Township and serving on the executive committee.

5. Business

- a. 2026-2027 EGLE Watershed Council Support Grant
 - i. The plan is to host a subcommittee (administrative/financial) meeting in the near future and strategically plan what to ask for from each grant, including the Watershed Council Support Grant.
- b. Annual Meeting
 - i. Matt Knoblauch (Township of Blissfield Representative) and Robert Clark (Mayor of City of Monroe) have expressed interest in serving on the executive committee and that information was provided to the nominating committee. Kolon has been secretary for six years, the maximum allowed by our bylaws and is willing to step down from the executive committee. Calhoun, the current vice-chair, also offered to step down to allow new people to serve. An administrative meeting is planned for Oct 24 to provide the nominating committee with pertinent information for their decision making.
 - ii. The annual meeting will be held at County National Bank in Tecumseh on Oct. 28. The order of business was discussed. Plans to recognize the late Jim Mann (Sharon Township representative) during the meeting. Kolon found a letter Mann had written in 2012 to introduce himself to the membership after becoming the chair when the Council was facing management issues. That letter will be read as part of the recognition.

6. Executive Director Updates

- a. 2025 Membership Updates
 - i. There are eight Municipalities that paid their dues in 2024, but have not paid yet in 2025.
 - ii. Executive committee members are going to reach out to municipalities who have not yet paid their dues.
 - iii. Forty-one individual supporters and one corporate member.
- b. Brooklyn Dam Removal Update
 - i. The hydraulic study was submitted to EGLE who may have issued the permit by now. Construction is expected to begin in the spring of 2026.
- c. Monroe Dam Removal Update
 - i. Dennis attended the October 8th meeting, with update about mussel survey in September and ECT submitted scope change in grant work to include Dam #5. There may be additional funding. 80% plan set was submitted.

7. Water Stewardship Coordinator - Updates

- a. Grant Updates:
 - i. EGLE Equity and Engagement
 - 1. Catching up with the master rain garden students in the past year.
 - 2. This grant has been extended to the end of the year.
 - ii. Saline - Macon Grant
 - 1. We are having initial planning meetings.
 - iii. Farmer-Led Group
 - 1. Lopez is working through the plan to take over responsibilities with Rivka Hodgkinson of MACD.

iv. Grants in Queue

1. NFWF Conservation Partners - waiting to hear back
2. NFWF Sustain the Great Lakes - We were not funded for this.
3. Wolf Creek Watershed Management Implementation Plan - Continuing to work on submitting a proposal for this plan; the requested funding is expected to be about \$300,000.

4. Intern - We have an unpaid intern, Blake Melhouse, who began working on event planning last month. He would like to be our intern Jan-May next year, with a desire to be compensated.

8. Administrative - Update

- a. Woith has finished the English version of the ten EGLE flyers for the grant and has finished nine out of ten of the Spanish translation.
- b. Woith has started on updates for the FLG Youtube and Website page, as well as information flyers. Will be meeting with Rivka Hodgkinson to create special email addresses.
- c. Woith created Annual Meeting Flyer and is making sure RSVP's and sign in sheets for the event are updated.

9. Committee Reports - None**10. Public Comment - 3 Minutes - Rachel Bruckwicki has more questions about By-Laws, Fundraising, etc. Dennis and Lopez to discuss more with her after meeting.****11. Adjournment**

Motion by Kittredge, second by Kirby, to adjourn at 11:42 a.m. **MOTION CARRIED BY VOICE VOTE.**

Next Meeting

Executive Committee - November 18, 2025 - 10:00 a.m. - 804 N. Evans Street Tecumseh MI 49286

Action Items for Next Meeting

Respectfully submitted by Sybil Kolon - Secretary

Date: Nov. 14, 2025

APPROVED:



Secretary:

Date: Nov. 8, 2025