



RIVER RAISIN WATERSHED COUNCIL

804 N. Evans St
Tecumseh, MI 49286
517-662-8755
admin@riverraisin.org
www.riverraisin.org

RRWC Executive Committee
February 18, 2025 – 10:00-11:30am
RRWC Tecumseh Office – AJ Smith House
804 N. Evans ST, Tecumseh, MI 49286
In-Person/Google Meet
Agenda

1. Approval of Agenda
2. Approval of Minutes – January 21, 2025
3. Treasurer’s Report
 - a. Approval of Disbursement of Outstanding Bills – February 2025
4. Public Comment (3) Minutes
5. New Business
6. Old Business
7. Executive Director Updates
 - a. Membership Update
 - b. RRWC Strategic Plan/Erb Extension Update
 - c. River Raisin Legacy Project Update
 - d. Membership Structure Proposal
8. Water Stewardship Coordinator Updates
9. Administrative Coordinator Updates
10. Programs/Partnerships Updates
11. Committee Reports – Outreach, Technical, Development, Administrative, Financial
12. Public Comment (3) Minutes
13. Adjournment



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**River Raisin Watershed Council
Executive Committee Meeting Minutes
January 21, 2025 - 10:00 a.m.
RRWC Tecumseh Office - AJ Smith House
804 North Evans Street, Tecumseh MI 49286
In Person/Google Meet/Conference Call**

Roll Call

Chair Harry Sheehan called the meeting to order at 10:06 a.m.

Executive Committee members present: Harry Sheehan, Sybil Kolon, John Calhoun, Phil Kittredge, Stella Kirby, Mike Ayre

Executive Committee members absent: Dave Hoffman

Others present: Sean Dennis – RRWC Executive Director, Lydia Lopez - RRWC Water Stewardship Coordinator, Ivy McClelland - RRWC Administrative Assistant, Benny Woith - RRWC Administrative Coordinator (Virtual), Steve May - Former RRWC Executive Director, Timothy Miles- Dundee Township Representative.

1. Approval of Agenda - January 21, 2025

- a. Motion by Kirby, second by Kittredge, to approve the January 21, 2025 Agenda as presented.
MOTION CARRIED BY VOICE VOTE.

2. Approval of Minutes - December 19, 2024

- a. Motion by Kolon, second by Kirby, to approve the December 19, 2024 Minutes as presented.
MOTION CARRIED BY VOICE VOTE.

3. Treasurer's Report

- a. The Treasurer's Report for the period December 1 - December 30, 2024 was distributed and reviewed by Dennis. At Premier Bank: Revenue – **\$6,658.00**; Expenses - **\$0.00**; balance: **\$26,428.07**. At County National: Revenue - **\$42.34**; Disbursements - **\$16,839.28**; balance - **\$2,399.58**. The Treasurer's report was received and filed.
- b. Approve Disbursements for Outstanding Bills - Report on File. Reviewed the monthly expense report. Three invoices were added: \$29,411.18, payroll; \$1,465.00, accountant; \$1,017.00 beekeeping class to the total of **\$33,592.68**.
Motion by Calhoun, second by Kittredge, to authorize payment of these bills to the total of **\$33,592.68**. **MOTION CARRIED BY VOICE VOTE**
- c. Budget - Year to Date for January through December was reviewed by May.

4. Public Comment

- a. Timothy Miles introduced himself as the new representative of Dundee Township.

5. New Business

- a. Steve's Retirement
 - i. Event to be hosted on January 31. Food and decoration is going to be set-up by staff. There will be an option to give a toast to Steve about 5:30 pm.

6. Old Business - None**7. Executive Director Updates**

- a. 2025 Membership Updates:
 - i. Dennis expressed his appreciation for being the new executive director and is looking forward to working with us. 2025 membership dues are starting to come in.
- b. Brooklyn Dam Removal - Update
 - i. Dennis attended a Columbia school board meeting last week to inform them of construction activities that will occur near their facilities when the restoration of the river channel is done. The school board will likely provide a letter of support.
 - ii. Dennis met with EGLE and is working to get advances from the grant to cover Niswander invoices covered by the grant.
- c. RRWC Strategic Plan/ERB Extension Update
 - i. Dennis had a great meeting with Megan Motil from Parallel Solutions. We are in discussions with ERB to add \$2,700 to the strategic planning grant to get Dennis up to speed on the strategic planning process.
- d. Training:
 - i. Dennis is taking an online Watershed Academy course through the US EPA.
- e. River Raisin Master Plan
 - i. Dennis has discussed the River Raisin Master Plan being pursued by the Monroe COTE that is focused on the Monroe AOC. RRWC wants the plan to be expanded upstream to include the entire watershed. Dennis will attend a meeting on Thursday. ECT is the primary consultant and agreed the entire watershed should be included in the future.
 - ii. Sheehan indicated we have a draft contract from ECT for our role with outreach for the current grant. There is no dollar amount for RRWC. We will have our attorney review the indemnity clause and Dennis will work with ECT on the amount for RRWC.
- f. Staff Updates
 - i. Dennis met with staff individually and as a team. He is working with material created previously through our development grant and plans to build a robust corporate giving plan.

8. Water Stewardship Coordinator - Updates

- a. Forests to MI Faucets - Update
 - i. Grant report due at the end of the month to document expenses for reimbursement.
 - ii. Working on many classroom presentations.
- b. Expanding Public Engagement Activities and Equity Grant - Update
 - i. Wrapped up a week of teaching the Master Rain Gardener class to high school students at the LISD tech center. 53 students were certified in this class

- c. EGLE Watershed Grant 2024/2025 - Update
 - i. Still waiting for a response to our grant application.

9. Administrative - Update

- a. Helping staff to move over to Google workspace.
- b. Working on inputting Adopt-A-Stream data.
- c. Woith has hit her approved 20 hours a week; will discuss with staff if this needs to be increased. She is available for additional hours.

10. Programs/Partnership Updates

- a. Upper Wolf Creek Watershed Plan - We should be receiving a close-out letter from EGLE this week. There is a notice of intent letter due next week for implementation projects included in the UWCWP. We will meet with EGLE staff prior to submitting a letter of intent. Outreach, demonstration rain garden and looking for sources of phosphorus will likely be included. If approved, we would need to submit a full application. Kittredge indicated a match of 20% will be required. We can likely apply other related activities as a match. The executive committee would need to approve that application in February for submission in March. We may not be successful due to recent grants we have received, but can apply next year.

11. Committee Reports

Outreach –

- a. Had a regular meeting on January 17, followed immediately by a special native plant sale meeting. Great progress has been made with the Native Plant Sale and we invite you all to join us here on May 30 from 2 to 7:30 pm.
- b. Scheduled our spring meeting for May 15 from 6 pm to 8 pm.
- c. Staff will schedule a spring open house in April.
- d. A new t-shirt design is available to order online. Our standard shirts will now be produced in one color, blue.

Technical – None

Development – None

Administrative –

- 1. Mike Ayre has been appointed by Lenawee County as their representative to RRWC and is an automatic member of the executive Committee per RRWC bylaws. KZ Bolton had been their representative and was the RRWC treasurer, her term had expired. Motion by Sheehan, second by Calhoun, to nominate Mike Ayre as treasurer of the RRWC.

MOTION CARRIED BY VOICE VOTE.

- 2. Kolon will set up a meeting to discuss changes to the bylaws to be consistent with the Open Meetings Act.
- 3. Motion by Sheehan, second by Calhoun, to set the executive committee meetings for the third Tuesday of the month and 10 am, at 804 North. Evans Street, Tecumseh.

Financial – None

12. Public Comment - 3 Minutes

- a. None

13. Next Meeting

- a. **Executive Committee - February 18, 2025 - 10:00 a.m. - 804 N. Evans Street Tecumseh MI 49286**

14. Adjournment

Motion by Calhoun, second by Kittredge, to adjourn at 11:35 a.m. **MOTION CARRIED BY VOICE VOTE.**

Respectfully submitted by Sybil Kolon - Secretary

Date: February 1, 2025

APPROVED:

Secretary:

Date:

DRAFT

River Raisin Watershed Council

1520 County National Bank, Period Ending 01/31/2025

RECONCILIATION REPORT

Reconciled on: 02/04/2025

Reconciled by: Sean Dennis

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	2,399.58
Checks and payments cleared (8).....	-2,901.66
Deposits and other credits cleared (5).....	8,893.00
Statement ending balance.....	<u>8,390.92</u>

Uncleared transactions as of 01/31/2025.....	-34,493.33
Register balance as of 01/31/2025.....	-26,102.41

Details

Checks and payments cleared (8)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/21/2025	Check	1431	City of Tecumseh	-550.00
01/21/2025	Expense		State of Michigan	-310.25
01/21/2025	Check	1429	Ivy McClelland	-52.50
01/21/2025	Check	1430	Lydia Lopez	-253.40
01/21/2025	Check	1436	Lenawee County Drain Comm...	-34.04
01/23/2025	Check	1432	City of Tecumseh	-126.40
01/23/2025	Check	1439	Shea Tax Consultants	-1,465.00
01/23/2025	Check	1437	Lenawee County Drain Comm...	-110.07
Total				-2,901.66

Deposits and other credits cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/10/2025	Deposit			110.00
01/16/2025	Deposit			3,783.00
01/21/2025	Deposit			270.00
01/23/2025	Deposit			1,990.00
01/30/2025	Deposit			2,740.00
Total				8,893.00

Additional Information

Uncleared checks and payments as of 01/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/10/2024	Check	1330	City of Saline	-100.00
07/01/2024	Check	1350	City of Saline	-100.00
07/16/2024	Check	1361	Tecumseh Paddling	-30.00
08/20/2024	Check	1382	Tecumseh Paddling	-50.00
11/25/2024	Tax Payment		IRS	-236.40
11/25/2024	Tax Payment		MI Department of Treasury	-241.01
12/17/2024	Check	1428	Niswander Environmental	-2,701.55
12/17/2024	Check	1425	Lenawee Co. Printing & Purch...	-22.61
12/19/2024	Check	1418	Perry ProTech	-10.49
01/21/2025	Check	1443	County National Bank	-211.85
01/21/2025	Check	1445	Perry ProTech	-24.07
01/21/2025	Check	1434	Comcast	-108.90
01/21/2025	Check	1444	Premier Bank	-88.99

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/21/2025	Check	1438	Lenawee Co. Printing & Purch...	-92.49
01/21/2025	Check	1433	Verizon	-46.79
01/23/2025	Check	1446	Lenawee County Drain Comm...	-29,411.18
01/31/2025	Check	1450	Don Warner	-406.80
01/31/2025	Check	1449	Janet Tucker	-610.20
Total				-34,493.33

Uncleared deposits and other credits as of 01/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/19/2024	Check	1287	Hidden Lake Gardens	0.00
02/19/2024	Check	1290	Sodexo Catering	0.00
08/01/2024	Check		City of Saline	0.00
09/01/2024	Check	1384	City of Saline	0.00
09/17/2024	Check	1384	Lenawee Co. Printing & Purch...	0.00
11/19/2024	Check	1417	Fahey, Schultz, Burzych & Rh...	0.00
01/23/2025	Check	1448	Don Warner	0.00
01/23/2025	Check	1447	Janet Tucker	0.00
Total				0.00

RIVER RAISIN WATERSHED COUNCIL
320 SPRINGBROOK AVE STE 102
ADRIAN MI 49221-2055

Managing Your Accounts



Customer Service 1-888-322-1088



Online Banking cnbb.bank

Summary of Accounts

Account Type	Account Number	Ending Balance
CNB BUSINESS	XXXXXXXX1520	\$8,390.92

CNB BUSINESS - XXXXXXXX1520

Account Summary

Date	Description	Amount
01/01/2025	Beginning Balance	\$2,399.58
	5 Credit(s) This Period	\$8,893.00
	8 Debit(s) This Period	\$2,901.66
01/31/2025	Ending Balance	\$8,390.92

Deposits

Date	Description	Amount
01/10/2025	DEPOSIT	\$110.00
01/16/2025	DEPOSIT	\$3,783.00
01/21/2025	DEPOSIT	\$270.00
01/23/2025	DEPOSIT	\$1,990.00
01/30/2025	DEPOSIT	\$2,740.00

Electronic Debits

Date	Description	Amount
01/21/2025	MI UIA TAX STATE OF M 043000095660716	\$310.25

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
1429	01/28/2025	\$52.50	1432	01/29/2025	\$126.40	1439*	01/30/2025	\$1,465.00
1430	01/28/2025	\$253.40	1436*	01/31/2025	\$34.04			
1431	01/29/2025	\$550.00	1437	01/31/2025	\$110.07			

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
01/10/2025	\$2,509.58	01/23/2025	\$8,242.33	01/30/2025	\$8,535.03
01/16/2025	\$6,292.58	01/28/2025	\$7,936.43	01/31/2025	\$8,390.92
01/21/2025	\$6,252.33	01/29/2025	\$7,260.03		



River Raisin Watershed Council

1000 Premier Bank, Period Ending 01/31/2025

RECONCILIATION REPORT

Reconciled on: 02/04/2025

Reconciled by: Sean Dennis

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	26,428.07
Checks and payments cleared (2).....	-25,656.41
Deposits and other credits cleared (9).....	1,428.79
Statement ending balance.....	<u>2,200.45</u>

Register balance as of 01/31/2025.....2,200.45

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/17/2024	Check	1517	Niswander Environmental	-19,500.00
12/19/2024	Check	1518	Niswander Environmental	-6,156.41
Total				-25,656.41

Deposits and other credits cleared (9)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/02/2025	Deposit		Anthony Palazzolo	23.79
01/08/2025	Deposit		David Malmquist	55.00
01/21/2025	Deposit		Natalie Salazar-Greene	300.00
01/21/2025	Deposit		Amy Henry	150.00
01/21/2025	Deposit		Alex Gast	150.00
01/21/2025	Deposit		Michael Slusarski	150.00
01/21/2025	Deposit		Sue Ellen Jones	150.00
01/21/2025	Deposit		Heather Schafer	150.00
01/21/2025	Deposit		Emily Hodge	300.00
Total				1,428.79

P.O. Box 248 ▪ Defiance, OH 43512 

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Account Number 5731200040
Page Number 1 of 2
Date 01/01/25 - 01/31/25
Enclosures 2

RIVER RAISIN WATERSHED COUNCIL
320 SPRINGBROOK AVE
ADRIAN MI 49221-2055

ATM transactions for non-proprietary ATMs (not owned by Premier Bank) may not include the name of the entity that owns the ATM, or the location (city and state). If you have any questions regarding the entity/location of an ATM transaction, please call the Client Solution Center at 1-877-367-8178 for more information.

PF XAA COMMUNITY CHKG

ACCOUNT NBR	5731200040	BEGINNING BALANCE	\$26,428.07
AVG BALANCE	\$5,454.43	DEPOSITS/CREDITS	\$1,428.79
		CHECKS/DEBITS	\$-25,656.41
		ENDING BALANCE	\$2,200.45

Deposits\Other Credits

Date	Description	Amount
01-02	PREAUTHORIZED CREDIT PAYPAL TRANSFER 250102	23.79
01-08	PREAUTHORIZED CREDIT Givebutter Givebutter 250108 ST-I7C5D9X7Z3M5	55.00
01-21	PREAUTHORIZED CREDIT Givebutter Givebutter 250121 ST-E4E6D4X6N5F8	1,350.00

Checks including Electronified Checks listed as other debits

Check No	Date	Amount	Check No	Date	Amount
1517	01-06	19,500.00	1518	01-06	6,156.41

FEE SUMMARY

Total For This Period

Total Year-To-Date

	Total For This Period	Total Year-To-Date
TOTAL OVERDRAFT FEES	\$0.00	\$0.00
TOTAL RETURNED ITEM FEES	\$0.00	\$0.00

premier bank

P.O. Box 248 ▪ Defiance, OH 43512



For inquiries, please call our Customer Care Center at 1-877-367-8178

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
Account Number
Page Number
Date

5731200040
2 of 2
January 31, 2025

RIVER RAISIN WATERSHED COUNCIL 1517
320 SPRINGBROOK AVE, STE 102 56-20252412
ADRIAN, MI 49221

12/19/24 DATE

Pay to the Order of Niswander Environmental \$ 19,500.00
Nineteen Thousand Five hundred & no/100 Dollars

premier 
YourPremierBank.com - 1-877-367-8178

For Invoice # 3162 Partial [Signature]


⑆ 24 27085 ⑆ 573 ⑆ 200040 ⑆ ⑆ 5 ⑆ ⑆

01/06/2025 1517 \$19,500.00

RIVER RAISIN WATERSHED COUNCIL 1518
320 SPRINGBROOK AVE, STE 102 56-20252412
ADRIAN, MI 49221

12/19/24 DATE

Pay to the Order of Niswander Environmental \$ 6,156.41
Six Thousand One hundred Fifty Six & 41/100 Dollars

premier 
YourPremierBank.com - 1-877-367-8178

For Invoice # 3226 [Signature]

⑆ 24 27085 ⑆ 573 ⑆ 200040 ⑆ ⑆ 5 ⑆ ⑆

01/06/2025 1518 \$6,156.41



River Raisin Watershed Council

Profit and Loss

January 2025

	TOTAL
Income	
5 Membership/Contribution Revenue	
5210 Memberships	
5210.4 Municipal Memberships	8,613.00
5210.5 Individual Membership/Donation	278.79
Total 5210 Memberships	8,891.79
5490 Miscellaneous revenue	
5490.3 Apparel - Shirt/Hat/Merchandise	70.00
5490.6 Workshops/Classes/Events	1,360.00
Total 5490 Miscellaneous revenue	1,430.00
Total 5 Membership/Contribution Revenue	10,321.79
Total Income	\$10,321.79
GROSS PROFIT	\$10,321.79
Expenses	
6560 Payroll Expenses	
Wages	0.00
Total 6560 Payroll Expenses	0.00
7015 Programs	
7015.6 Education/Outreach/Development	1,017.00
Total 7015 Programs	1,017.00
7500 Professional Services Expenses	
7540 Professional Fees - Other	
7540.2 Professional Services/Fees	1,765.84
Total 7540 Professional Fees - Other	1,765.84
Total 7500 Professional Services Expenses	1,765.84
8100 Non-Personnel Expenses	
8108 Office Rent/Utilities/Internet/Phone/Alarm	832.09
8110 Supplies	
8110.2 Office Equipment/Supplies	24.07
Total 8110 Supplies	24.07
8170 Printing/Copying/Postage	236.60
Total 8100 Non-Personnel Expenses	1,092.76
8300 Travel & Meetings Expenses	
8310 Travel	305.90
Total 8300 Travel & Meetings Expenses	305.90
Total Expenses	\$4,181.50
NET OPERATING INCOME	\$6,140.29
NET INCOME	\$6,140.29

River Raisin Watershed Council

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January 2025

	JAN 2025				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
4 Grant & Contractural Support					\$0.00	\$0.00	\$0.00	0.00%
4230 Foundation/Trust Grants					\$0.00	\$0.00	\$0.00	0.00%
4230.1 Erb Family Foundation - GOS		4,916.67	-4,916.67		\$0.00	\$4,916.67	\$ -4,916.67	0.00%
Total 4230 Foundation/Trust Grants		4,916.67	-4,916.67		\$0.00	\$4,916.67	\$ -4,916.67	0.00%
4250 Association/Nonprofit Grants					\$0.00	\$0.00	\$0.00	0.00%
4250.1 MACD/FLG/Shop Talk/Event		7,500.00	-7,500.00		\$0.00	\$7,500.00	\$ -7,500.00	0.00%
Total 4250 Association/Nonprofit Grants		7,500.00	-7,500.00		\$0.00	\$7,500.00	\$ -7,500.00	0.00%
4520 Federal Grants					\$0.00	\$0.00	\$0.00	0.00%
4520.1 USFWS - Brooklyn Dam		41,666.74	-41,666.74		\$0.00	\$41,666.74	\$ -41,666.74	0.00%
Total 4520 Federal Grants		41,666.74	-41,666.74		\$0.00	\$41,666.74	\$ -41,666.74	0.00%
4530 EGLE - State Grants					\$0.00	\$0.00	\$0.00	0.00%
4530.5 EGLE - Dam Risk Reduction		200,000.00	-200,000.00		\$0.00	\$200,000.00	\$ -200,000.00	0.00%
4530.6 Expanding Public Engagement Activities		2,708.33	-2,708.33		\$0.00	\$2,708.33	\$ -2,708.33	0.00%
Total 4530 EGLE - State Grants		202,708.33	-202,708.33		\$0.00	\$202,708.33	\$ -202,708.33	0.00%
4540 MDNR - State Grants					\$0.00	\$0.00	\$0.00	0.00%
4540.2 Forest to Faucet		1,666.74	-1,666.74		\$0.00	\$1,666.74	\$ -1,666.74	0.00%
Total 4540 MDNR - State Grants		1,666.74	-1,666.74		\$0.00	\$1,666.74	\$ -1,666.74	0.00%
Total 4 Grant & Contractural Support		258,458.48	-258,458.48		\$0.00	\$258,458.48	\$ -258,458.48	0.00%
5 Membership/Contribution Revenue					\$0.00	\$0.00	\$0.00	0.00%
5210 Memberships					\$0.00	\$0.00	\$0.00	0.00%
5210.4 Municipal Memberships	8,613.00	11,346.00	-2,733.00	75.91 %	\$8,613.00	\$11,346.00	\$ -2,733.00	75.91 %
5210.5 Individual Membership/Donation	278.79	50.00	228.79	557.58 %	\$278.79	\$50.00	\$228.79	557.58 %
5210.8 Corporate membership		416.63	-416.63		\$0.00	\$416.63	\$ -416.63	0.00%
Total 5210 Memberships	8,891.79	11,812.63	-2,920.84	75.27 %	\$8,891.79	\$11,812.63	\$ -2,920.84	75.27 %
5490 Miscellaneous revenue					\$0.00	\$0.00	\$0.00	0.00%
5490.3 Apparel - Shirt/Hat/Merchandise	70.00	25.00	45.00	280.00 %	\$70.00	\$25.00	\$45.00	280.00 %
5490.5 Equipment/Supplies		100.00	-100.00		\$0.00	\$100.00	\$ -100.00	0.00%
5490.6 Workshops/Classes/Events	1,360.00	300.00	1,060.00	453.33 %	\$1,360.00	\$300.00	\$1,060.00	453.33 %
5490.7 Misc. Income - Interest/Other		8.33	-8.33		\$0.00	\$8.33	\$ -8.33	0.00%
5490.9 Reserve Funds/Transfers		400.00	-400.00		\$0.00	\$400.00	\$ -400.00	0.00%
Total 5490 Miscellaneous revenue	1,430.00	833.33	596.67	171.60 %	\$1,430.00	\$833.33	\$596.67	171.60 %
Total 5 Membership/Contribution Revenue	10,321.79	12,645.96	-2,324.17	81.62 %	\$10,321.79	\$12,645.96	\$ -2,324.17	81.62 %
Total Income	\$10,321.79	\$271,104.44	\$ -260,782.65	3.81 %	\$10,321.79	\$271,104.44	\$ -260,782.65	3.81 %
GROSS PROFIT	\$10,321.79	\$271,104.44	\$ -260,782.65	3.81 %	\$10,321.79	\$271,104.44	\$ -260,782.65	3.81 %
Expenses								
6560 Payroll Expenses					\$0.00	\$0.00	\$0.00	0.00%
Wages	0.00		0.00		\$0.00	\$0.00	\$0.00	0.00%
Total 6560 Payroll Expenses	0.00		0.00		\$0.00	\$0.00	\$0.00	0.00%
7015 Programs					\$0.00	\$0.00	\$0.00	0.00%
7015.2 Adopt-A-Stream Program		41.74	-41.74		\$0.00	\$41.74	\$ -41.74	0.00%
7015.4 Special Projects/Programs		250.00	-250.00		\$0.00	\$250.00	\$ -250.00	0.00%
7015.6 Education/Outreach/Development	1,017.00	416.74	600.26	244.04 %	\$1,017.00	\$416.74	\$600.26	244.04 %
Total 7015 Programs	1,017.00	708.48	308.52	143.55 %	\$1,017.00	\$708.48	\$308.52	143.55 %
7200 Salaries & Related Expenses					\$0.00	\$0.00	\$0.00	0.00%
7210 Staff Salaries		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
7210.1 Intern Wages		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
Total 7210 Staff Salaries		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
Total 7200 Salaries & Related Expenses		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
7300 Grants					\$0.00	\$0.00	\$0.00	0.00%
7305 MI EGLE Grant					\$0.00	\$0.00	\$0.00	0.00%
7305.4 Dam Risk Reduction		194,583.33	-194,583.33		\$0.00	\$194,583.33	\$ -194,583.33	0.00%
7503.5 River Raisin Exploration		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
7503.6 Expanding Public Engagement Activities		625.00	-625.00		\$0.00	\$625.00	\$ -625.00	0.00%
Total 7305 MI EGLE Grant		195,208.33	-195,208.33		\$0.00	\$195,208.33	\$ -195,208.33	0.00%
7310 MDNR Grant					\$0.00	\$0.00	\$0.00	0.00%
7310.1 MDNR - Brooklyn Dam		1,875.00	-1,875.00		\$0.00	\$1,875.00	\$ -1,875.00	0.00%
7310.2 MDNR - Forest to Faucet		208.33	-208.33		\$0.00	\$208.33	\$ -208.33	0.00%
Total 7310 MDNR Grant		2,083.33	-2,083.33		\$0.00	\$2,083.33	\$ -2,083.33	0.00%
7315 Federal Grant - USFWS					\$0.00	\$0.00	\$0.00	0.00%
7315.1 USFWS - Brooklyn Dam		41,666.67	-41,666.67		\$0.00	\$41,666.67	\$ -41,666.67	0.00%
Total 7315 Federal Grant - USFWS		41,666.67	-41,666.67		\$0.00	\$41,666.67	\$ -41,666.67	0.00%
Total 7300 Grants		238,958.33	-238,958.33		\$0.00	\$238,958.33	\$ -238,958.33	0.00%

River Raisin Watershed Council

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January 2025

	JAN 2025				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
7500 Professional Services Expenses					\$0.00	\$0.00	\$0.00	0.00%
7540 Professional Fees - Other					\$0.00	\$0.00	\$0.00	0.00%
7540.2 Professional Services/Fees	1,765.84	375.00	1,390.84	470.89 %	\$1,765.84	\$375.00	\$1,390.84	470.89 %
7540.4 Technology		100.00	-100.00		\$0.00	\$100.00	\$ -100.00	0.00%
7540.6 Marketing/Advertising		200.00	-200.00		\$0.00	\$200.00	\$ -200.00	0.00%
Total 7540 Professional Fees - Other	1,765.84	675.00	1,090.84	261.61 %	\$1,765.84	\$675.00	\$1,090.84	261.61 %
Total 7500 Professional Services Expenses	1,765.84	675.00	1,090.84	261.61 %	\$1,765.84	\$675.00	\$1,090.84	261.61 %
8100 Non-Personnel Expenses					\$0.00	\$0.00	\$0.00	0.00%
8105 Workshops/Classes/Events		200.00	-200.00		\$0.00	\$200.00	\$ -200.00	0.00%
8108 Office Rent/Utilities/Internet/Phone/Alarm	832.09	800.00	32.09	104.01 %	\$832.09	\$800.00	\$32.09	104.01 %
8110 Supplies					\$0.00	\$0.00	\$0.00	0.00%
8110.2 Office Equipment/Supplies	24.07	100.00	-75.93	24.07 %	\$24.07	\$100.00	\$ -75.93	24.07 %
Total 8110 Supplies	24.07	100.00	-75.93	24.07 %	\$24.07	\$100.00	\$ -75.93	24.07 %
8170 Printing/Copying/Postage	236.60	100.00	136.60	236.60 %	\$236.60	\$100.00	\$136.60	236.60 %
Total 8100 Non-Personnel Expenses	1,092.76	1,200.00	-107.24	91.06 %	\$1,092.76	\$1,200.00	\$ -107.24	91.06 %
8300 Travel & Meetings Expenses					\$0.00	\$0.00	\$0.00	0.00%
8310 Travel	305.90	500.00	-194.10	61.18 %	\$305.90	\$500.00	\$ -194.10	61.18 %
8312 Travel - Grants		41.67	-41.67		\$0.00	\$41.67	\$ -41.67	0.00%
Total 8300 Travel & Meetings Expenses	305.90	541.67	-235.77	56.47 %	\$305.90	\$541.67	\$ -235.77	56.47 %
8500 Misc expenses		41.67	-41.67		\$0.00	\$41.67	\$ -41.67	0.00%
8525 Capital Outlay		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
Total 8500 Misc expenses		41.67	-41.67		\$0.00	\$41.67	\$ -41.67	0.00%
Total Expenses	\$4,181.50	\$242,125.15	\$ -237,943.65	1.73 %	\$4,181.50	\$242,125.15	\$ -237,943.65	1.73 %
NET OPERATING INCOME	\$6,140.29	\$28,979.29	\$ -22,839.00	21.19 %	\$6,140.29	\$28,979.29	\$ -22,839.00	21.19 %
NET INCOME	\$6,140.29	\$28,979.29	\$ -22,839.00	21.19 %	\$6,140.29	\$28,979.29	\$ -22,839.00	21.19 %

River Raisin Watershed Council

Check Detail February 1-13, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
1000 Premier Bank						
02/13/2025	Check	1519	Lenawee County Drain Commission			-29,411.18
				Q4 2024 Wages and Fringe		29,411.18
1520 County National Bank						
02/12/2025	Check	1451	City of Tecumseh			-692.15
				February 2025 Rent/Utilities - Inv. 13222&13259		692.15
02/12/2025	Check	1452	Lenawee County Printing			-174.31
				Postage		174.31
02/12/2025	Check	1453	Premier Bank			-181.58
				Visa 2669		181.58
02/12/2025	Check	1454	County National Bank			-1,469.20
				Visa 0532		1,469.20
02/12/2025	Check	1455	Comcast Business			-118.90
				Internet		118.90
02/12/2025	Check	1456	PerryProTech			-25.07
				Copier		25.07
02/12/2025	Check	1457	Michigan Department of Treasury			0.00
				Voided 2024 Sales, Use, & Withholding Payment		0.00
02/12/2025	Check	1458	Michigan Department of Treasury			-306.67
				2024 Sales, Use, and Withholding Payment		-306.67
02/12/2025	Check	1459	Verizon			-46.98
				Phone		46.98
02/12/2025	Check	1460	Verizon			-46.79
				Phone - Reissue from check 1433 due to payee		46.79
02/13/2025	Check	1461	Lydia Lopez			-213.30
				January Mileage		213.30
02/13/2025	Check	1462	Miss Carley Kratz			-400.00
				QAPP Writing - 10 hours @ \$40/hr		400.00
02/13/2025	Check	1463	Sean Dennis			-218.40
				January Mileage		218.40
02/13/2025	Check	1464	Ivy McClelland			-42.00
				January Mileage		42.00
Totals (CNB)						\$3,935.35

2025 Membership Dues

Municipalities

<u>Municipality</u>	<u>Amount Invoiced</u>	<u>Amount Paid</u>	<u>Member in '24?</u>
Adrian Charter Township			Yes
Blissfield Township		\$ 100.00	Yes
Bridgewater Township		\$ 167.00	Yes
Cambridge Township		\$ 482.00	Yes
Charter Township of Madison		\$ 862.00	Yes
Charter Township of York			Yes
City of Adrian			Yes
City of Manchester			Yes
City of Milan		\$ 455.00	Yes
City of Monroe		\$ 1,631.00	Yes
City of Petersburg		\$ 115.00	Yes
City of Saline			Yes
City of Tecumseh		\$ 850.00	Yes
Clinton Township			Yes
Columbia Township			Yes
Deerfield Township		\$ 100.00	Yes
Dundee Township			Yes
Fairfield Township		\$ 176.00	Yes
Franklin Township		\$ 317.00	Yes
Freedom Township		\$ 100.00	Yes
Frenchtown Charter Township			Yes
Hillsdale County			Yes
Jackson County			Yes
Lenawee County		\$ 500.00	Yes
Lodi Township		\$ 484.00	Yes
London Township			Yes
Macon Township		\$ 149.00	Yes
Manchester Township		\$ 248.00	Yes
Milan Township		\$ 155.00	Yes
Monroe Charter Township		\$ 100.00	Yes
Monroe County		\$ 500.00	Yes
Napoleon Township			Yes
Norvell Township		\$ 290.00	Yes
Palmyra Township			Yes
Pittsfield Charter Township		\$ 1,269.00	Yes
Raisin Charter Township		\$ 758.00	Yes
Raisinville Township		\$ 196.00	Yes
Riga Township		\$ 100.00	Yes
Rollin Township		\$ 100.00	Yes
Rome Township		\$ 179.00	Yes
Seneca Township			Yes
Sharon Township		\$ 100.00	Yes
Somerset Township			Yes
Summerfield Township		\$ 166.00	Yes
Tecumseh Township			Yes
Village of Blissfield		\$ 334.00	Yes
Village of Brooklyn		\$ 121.00	Yes
Village of Cement City		\$ 100.00	Yes
Village of Clinton			Yes
Village of Deerfield		\$ 100.00	Yes
Village of Dundee		\$ 400.00	Yes
Village of Onstead			Yes
Washtenaw County			Yes
Woodstock Township			Yes
Totals		\$ 11,704.00	

2025 Membership Dues

Individuals/Private

<u>Individual Name</u>	<u>Frequency</u>	<u>Amount Paid</u>	<u>Member in '24?</u>
Albert, Matthew	Monthly	\$ 5.00	Y
Ayre, Michael & Therese	Annual	\$ 100.00	N
Boling, Dan			N
Calhoun, John			Y
Collins, John & Rebecca			N
Cooper, Eric & Trudi			Y
Crane, Carolyn			N
Czamecki, Leanne			Y
DeLeeuw, Megan			Y
Feldspaugh, Larry & Regina	Annual	\$ 40.00	N
Grams, Bill			N
Gutierrez, Terri			N
Herr, Mike			Y
Hyde, Kim			N
Isley, Laurie & Jim - Sunrise Farms			Y
Kames, Thomas			Y
Kaufman, Marty & Hedi			Y
Kirby, Stella	Annual	\$ 100.00	Y
Kittredge, Philip & Linda			Y
Knafl, Meija			N
Losee, Todd			N
Malmquist, David	Annual	\$ 55.00	N
Marker, Todd			N
May, Stephen			Y
Melmoth, Kyler & Sarah	Annual	\$ 50.00	N
Palazzolo, Anthony	Monthly	\$ 25.00	Y
Salsbery, Robert & Janice			Y
Schraeder, Laura			Y
Schumacker, Crystal			Y
Sheehan, Harry			Y
Shultz, Dr. Sherman & Julie			Y
Strayer, Dave			N
Verhun, Linda			Y
Williams, Taylor			N
Woith, Sarah (Benny)			N
	<u>Totals</u>	\$ 375.00	

