



RIVER RAISIN WATERSHED COUNCIL

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**River Raisin Watershed Council
Executive Committee Meeting Minutes
October 19, 2023 – 5:30 p.m.
River Raisin Battlefield National Park
333 N. Dixie Highway
Monroe, Michigan**

Roll Call

Chair Harry Sheehan called the meeting to order at 5:36 p.m.

Executive Committee members present: Harry Sheehan, John Calhoun, KZ Bolton, Phil Kittredge, Sybil Kolon, Trudi Cooper, Dave Hoffman

Executive Committee members absent: None

Others present: Stephen May – RRWC Executive Director

1. Approval of Agenda – October 19, 2023

- a. Motion by Cooper, second by Hoffman, to approve the October 19, 2023 Agenda as amended, removing all items except 1, 2, 3.a. and c., to cover key items prior to the fall meeting. **MOTION CARRIED BY VOICE VOTE.**

2. Approval of Minutes – September 19, 2023

- a. Motion by Bolton, second by Hoffman, to approve the September 19, 2023 minutes as presented. **MOTION CARRIED BY VOICE VOTE.**

3. Treasurer's Report

- a. Approve Disbursements for Outstanding Bills - May reviewed the monthly expense report for October in the amount of **\$140,979.96**. Motion by Bolton, second by Calhoun, to authorize payment of these bills in the amount of **\$140,979.96**. **MOTION CARRIED BY VOICE VOTE**
- c. Draft 2024 Budget – May presented the budget after adjusting grant amounts based on work expected to be done in 2024. Most of our funding is from grants, the timing of which is not all known. Depending on progress, adjustments to the budget may be needed. Staff is now accounting for all time spent supporting grants to ensure we are utilizing grant funds as provided. Motion by Bolton, second by Calhoun, to approve presentation of the draft budget to the board of directors at the fall meeting this evening. **MOTION CARRIED BY VOICE VOTE.**

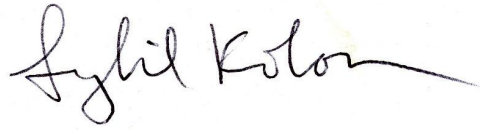
14. Adjournment

Motion by Cooper, second by Hoffman, to adjourn at 5:54 p.m. **MOTION CARRIED BY VOICE VOTE.**

Respectfully submitted by Sybil Kolon - Secretary

Date: 11/9/2023

Secretary:

A handwritten signature in black ink that reads "Sybil Kolon". The signature is written in a cursive style with a long, sweeping underline.

Date: