



**RIVER RAISIN WATERSHED COUNCIL**

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**River Raisin Watershed Council  
Executive Committee Meeting Minutes  
February 20, 2024 - 10:30 a.m.  
Via Google Meet/LISD CSF  
(4260 Tipton Hwy, Adrian, MI 49221)**

**Roll Call**

Chair Harry Sheehan called the meeting to order at 10:30 a.m.

Executive Committee members present: Harry Sheehan, John Calhoun, Sybil Kolon, Trudi Cooper, Dave Hoffman (Virtual)

Executive Committee members absent: KZ Bolton, Phil Kittredge

Others present: Stephen May – RRWC Executive Director, Meija Knafl – RRWC Outreach Coordinator, Benny Woith - RRWC Administrative Coordinator (Virtual), Isabelle Uganski - RRWC Administrative Assistant, Stella Kirby - Petersburg Delegate, Dr. Carley Kratz - LISD Natural Resources Instructor, Anjel Solis and Hannah Harding - LISD Student Presenters, Angel Hoffman (Virtual), Doug Ingles - Hillsdale County Commissioner (Virtual)

**1. Approval of Agenda - February 20, 2024**

- a. Motion by Calhoun, second by Sheehan, to move item 4 to be the first item on the agenda and approve the February 20, 2024 Agenda as amended. **MOTION CARRIED BY VOICE VOTE.**

**2. Approval of Minutes - January 16, 2024**

- a. Motion by Cooper, second by Calhoun, to correct the balances shown in item 3.a and move item 5.a. to be included as item 6.d and approve the January 16, 2024 Minutes as amended. **MOTION CARRIED BY VOICE VOTE.**

**3. Treasurer's Report**

- a. The Treasurer's Report for the period January 1, 2024 - January 31, 2024 was distributed and reviewed by May. At Premier Bank: Revenue – **\$11,889.84**; Expenses - **\$27.90**; Balance to date: **\$36,501.31**. At County National: Revenue - **\$25,749.33**; Disbursements - **\$100,411.62**; Balance to date - **\$26,995.88**. Motion by Calhoun, second by Cooper to accept and file the Treasurer's Report. **MOTION CARRIED BY VOICE VOTE**
- b. Approve Disbursements for Outstanding Bills - Report on File: reviewed the monthly expense report to the total of **\$28,403.14**. One additional bill to the Washtenaw County Conservation District for trees in the amount of \$1,000 as added. This amount will be reimbursed. Motion by Sheehan, second by Calhoun, to authorize payment of these bills to the total of **\$29,403.14**. **MOTION CARRIED BY VOICE VOTE**

**4. Public Comments (3) Minutes**

- a. A presentation from LISD students Anjel Solis and Hannah Harding regarding Adopt-a-Stream data from Autumn 2023 was presented to the board, with support from Dr. Kratz. One major item of note was that Site E1 did not provide a sufficient enough collection for proper analysis.
- b. Dr. Kratz requested that we consider acquiring new material for Adopt-a-Stream, including ethanol, microscopes, and nets.
- c. Kirby thanked the students for their time and wonderful presentation, as well as a pre-meeting campus tour
- d. Hoffman will be forwarding research done by Ron Stadler at Heidelberg University for review

**5. New Business**

- a. Semi-Annual Delegate Meeting - Date & Time? Speaker?
  - i. The next meeting will take place Thursday 4/18
  - ii. Kolon suggested local beekeeper Bill Bray as a speaker
  - iii. Knafl to locate venue
  - iv. LISD students to attend and present a poster on their Adopt-a-Stream data
  - v. Motion by Kolon, seconded by Cooper, to utilize the same nominating committee as 2023, Pat Vaillencourt, David Rhodes and Bob Jensen. **MOTION CARRIED BY VOICE VOTE.**

**6. Old Business**

- a. Copier - Update
  - i. PerryProTech delivered a color printer to the Tecumseh Office 2/13

**7. Executive Director Updates**

- a. Report/Calendar/2024 Membership Updates:
  - i. To date there are 34 municipal members, 2 corporate sponsors, and 2 individual members
- b. Brooklyn Dam Removal/Contract - Update
  - i. Signed at the end of last year
  - ii. Next public meeting to take place March/April, once the 60% design plans are complete

**8. Outreach Coordinator - Updates**

- a. Upper Wolf Creek Watershed Management Plan Grant - Update
  - i. Kittredge and RRWC staff are completing Information and Education Strategies for the document, which will then be incorporated by LimnoTech and submitted to EGLE
- b. University of Maryland - Watershed Report Card - Update
  - i. Official kickoff event will be held 4/16 in Detroit, further details to follow. RRWC to recommend dignitaries to be invited (Tim Walberg, Dick Micka, Dale Zorn, Debbie Dingell, Sue Shank, Bill Bruck)

**9. Water Stewardship Coordinator - Updates**

- a. Forests to MI Faucets - Update
  - i. Sheehan and Lopez to meet and formalize activities
- b. River Raisin Nature Exploration Programs Project - Update
  - i. Lopez submitted first quarterly report to EGLE staff

**10. Administrative Coordinator/Assistant - Updates**

- a. Knafl reported for Woith whose voice was limited that she is working on the newsletter, updating website and other platforms as needed
- b. Website is up to date with current events, and quarter 2 will be added once staff have finalized all upcoming dates

**11. Programs/Partnership Updates**

- a. Erb Grant - Farmer Led Watershed Conservation - FLG - MOU Signed
  - i. Program Coordinator Harris to go on maternity leave in March, leaving interim director for MACD in charge of the next series of quarterly meetings

**12. Committee Reports**

Outreach – Most recently met 2/12 to discuss 50th Anniversary Venue Options, touch base regarding Earth Day 5k Event, updates on EGLE Nature Exploration, expanded programming in Blissfield and Petersburg, and a notice of closure of trails at Nan Weston Preserve. Update: Earth Day 5k adjusted to Earth Day Open House at Tecumseh office on April 20 on account of limited timeline.

Technical – None.

Development – None.

Administrative – None.

Financial – None.

**13. Public Comment - 3 Minutes**

- a. None

**14. Next Meeting**

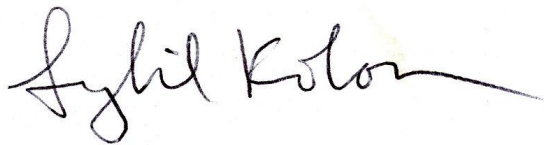
- a. **Executive Committee - March 19, 2024 - 10 a.m. to 12 p.m. - 804 N. Evans Street Tecumseh MI 49286**

**15. Adjournment**

Motion by Calhoun, seconded by Kolon, to adjourn at 12:04 p.m. **MOTION CARRIED BY VOICE VOTE.**

Respectfully submitted by Meija Knafl - Outreach Coordinator

Date: 3/11/24



Secretary:

Date: 3/19/24