



River Raisin
WATERSHED COUNCIL

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River Raisin Watershed Council

Executive Committee Meeting Minutes

June 16, 2020 – 10:30 AM

Zoom Meeting due to stay-at-home order of Covid-19

1. Roll Call

Chairman Calhoun called the meeting to order at 10:35 AM.

Executive Committee Members Present: John Calhoun, Sybil Kolon, KZ Bolton, and Phil Kittredge. (All via Zoom)

Executive Committee Members Absent: David Hoffman, Harry Sheehan, and John Chandler.

Others Present: Stephen May – RRWC Executive Director and Katie Goplerud-Smith – RRWC Outreach Coordinator

2. Approval of June 15, 2020 – Agenda

- a. Motion by Bolton, second by Kolon to add the Manchester Canoe Race to the Old Business section, correct the date of the next meeting, and approve the June 15, 2020 agenda. **Motion carried by voice vote.**

3. Approval of May 19, 2020 Executive Committee Meeting Minutes

- a. Motion by Kolon, second by Bolton to approve the May 19, 2020 meeting minutes. **Motion carried by voice vote.**

4. Treasurer's Report

- a. The Treasurer's Report for the period May 1, 2020 – May 31, 2020 was distributed and reviewed by Bolton. Revenue - \$- Expenses - **\$3,178.21**– Balance to date: **\$51,040.94**. Motion by Bolton second by Calhoun to accept and file May Treasurer's Report. **Motion carried by voice vote.**
- b. 2020 Budget YTD – revenue: \$46,434.66; expenditures: \$26,275.64.
- c. Approve Disbursements for Outstanding Bills: New bills reported May 20, 2020 – June 15, 2020: Steve May: Mileage Reimbursement RRWC - **\$22.43**; Katie Goplerud-Smith: Mileage Reimbursement RRWC - **\$92.00**; Clinton High School- **\$75.00**; Adrian High School- **\$75.00**; Saline Middle School- **\$75.00**; Harvest Elementary School- **\$75.00**; Clinton Elementary School- **\$75.00**; Jim Hoorman, Hoorman Soil Health Services (FLWCG) - **\$607.88**; Lenawee County Conservation

District Center of Excellence Booth - **\$550.00** :**Total of \$1,703.24.** Motion by Kittredge, second by Bolton to authorize payment of these bills. **Motion carried by voice vote.**

5. Public Comments - None

6. Executive Director Updates (See Report – on file)

- a. Report /Membership updates
 - i. Membership – 52 municipalities, 15 individual, 2 corporate membership
- b. Farmer-Led Conservation Group – Jim Hoorman recorded 3 video sessions in lieu of Annual Meeting; tentative live webinar July 17.

7. Outreach Coordinator Updates

- a. Poster Contest – All participants received prizes/certificates in mail. Request to use both 11th graders’ art for marketing.
- b. Cancellations – When will RRWC create a protocol for events?
 - i. Suggested using the City of Ann Arbor NAP procedure for invasive species removals for our events.
- c. Videos – Traveling to preserves to capture videos to post on YouTube and create educational quizzes for RRWC website based on suggestion from KZ. Advantage Visuals video ready unless there are more comments.

8. Partnership Updates

- a. Erb Grant – Farmer-Led Watershed Conservation – Erb is very flexible regarding cancellations/postponements.

9. Committee Reports

Outreach – None.

Technical – None.

Development – None.

Administrative – None.

Financial – None.

10. Old Business

- a. RRWC 2020 Semi-Annual Spring Meeting – Due to Covid-19 the meeting was postponed until July 23. More options of a location were discussed with Trestle Park in Adrian preferred.
- b. Manchester Canoe Race 2020 – Sybil reports that the Village of Manchester approved the continuation of the Manchester Canoe Race for July 19. Motion from Bolton, second by Kittredge to provide reimbursable funding for the 2020 Manchester Canoe Race. **Motion carried by voice vote.**

11. New Business

- a. Staff – Mostly still working from home.

12. Public Comments - None

13. Next Meeting – July 21, 10:30am if there is no Semi-Annual Meeting on July 23.

14. Adjournment

- a. Motion by Kittredge, second by Kolon to adjourn meeting at 11:32 AM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – June 26, 2020.

Approval of Minutes

Date: _____

Secretary: 

Sybil Kolon