



RIVER RAISIN WATERSHED COUNCIL

320 Springbrook Avenue □ Suite 102 □ Adrian, MI □ 49221 □ 517-264-4754
rrwc@lenawee.mi.us □ www.riverraisin.org

**River Raisin Watershed Council
Executive Committee Meeting Minutes
September 20, 2016 – 10:00 AM
Lenawee County Drain Commissioner's Office
320 Springbrook Ave. Adrian, MI. 49221**

1. Roll Call

- a. Chairman Calhoun called the meeting to order at 10:00 AM
- b. Executive Committee Members Present: John Calhoun, Sybil Kolon, Harry Sheehan – Washtenaw County alternate, Laurie Johncox
- c. Executive Committee Members Absent: Commissioner KZ Bolton, Commissioner Dave Hoffman, John Chandler
- d. Others Present: Stephen May – Executive Director, Charles Haddix, Al Boggs, Brittany Jacobs

2. Approval of September 20, 2016 – Agenda

- a. Motion by Calhoun Second by Sheehan to approve September 20, 2016 Agenda. **Motion carried by voice vote.**

3. Approval of August 16, 2016 Executive Committee Meeting Minutes

- a. Motion by Kolon, second by Sheehan to approve minutes. **Motion carried by voice vote.**

4. Treasurer's Report

- a. The Treasurer's Report for the period August 15, 2016 – September 8, 2016 – was distributed and reviewed by Johncox. Revenue - **\$3,434.52** - Expenses - **\$11,866.99** – Balance to date: - **\$30,668.97**
Motion by Kolon, second by Calhoun to accept Treasurer's Report. **Motion carried by voice vote.**
- b. Approve Disbursements for Outstanding Bills: New bills reported - **\$945.05** – Stephen May – reimbursement mileage/chainsaws - **\$41.12** - First Federal - Visa – **\$75.06** to Brittany Jacobs – Mileage reimbursement - **\$25.00** Lenawee Community Foundation – Artalicious Booth - **\$180.54** – John Calhoun – reimbursement/thigh waders: **Total of \$1,266.77**. Motion by Kolon, second by Sheehan to authorize payment of these bills. **Motion carried by voice vote.**

PARTNER □ PROTECT □ PRESERVE

5. Executive Director Updates

- a. Distribute calendar of future dates of RRWC activities
- b. Updated EC on the River Raisin Assessment in the City of Adrian – National Parks Service application.
- c. Update New Website Development
- d. Meeting with MDEQ on Launch site locations – original application denied.
- e. Working with Americorp – locations & support with equipment.
- f. Outdoor Jamboree Update – Lake Hudson - Booth
- g. Secured Funding for Chainsaw purchase for Americorp Team - \$635.00
- h. Apparel sales – Shirts/hats is going well – ordered another (20) shirts in neon colors.

6. Membership Updates

- a. 2016 Membership Update - – Municipals (49) - \$19,752.00 / Individuals (13) - \$545.86/ (4) Corporate - \$8,600.00 - \$7,000.00 of this was privately donated for the City of Adrian RR Study
Total for YTD - \$28,897.86

7. Other Funding Updates

- a. Erb Foundation has agreed to fund RRWC & LCD for (3) years for a total of \$480,000 – working out detail and contract with Michigan Association of Conservation Districts.

8. Partnership Updates

- a. No Update.

9. Program Updates

- a. Continuing process to extend and fund Farmers Advisory Committee. Working with NRCS and Lenawee Conservation District to restructure committee. Met with Lindsey Garrison and new FAC to restructure existing format and include a Farmers-Led Committee structure.
- b. Continued sampling & monitoring of SB of River Raisin with MSU-IWR and Adrian College. Adrian College just received approximately \$20,000 for new equipment from MSU-IWR.

10. Committee Reports

- a. **Current Chairs** of each committee as follows: Outreach – Kolon; Technical – May; Development – Calhoun; Administrative – Pratt; Financial – Johncox.
- b. **Outreach** – Update working on “Discover the Raisin” grant application process. Continued work on implementation of RRWC Playbook and development of new website from IT Right to Wix.com and social media outreach. Motion was made by Sheehan, second by Kolon to approve the change in website to Wix.com. **Motion carried by voice vote.**
- c. **Technical** – Starting to work on identifying canoe/kayak launch sites in the watershed. The initial application was denied for (5) kayak launches in the City of Adrian based on the category of a minor permit and should have been a general permit category with (30) day public notice provision – Meeting with MDEQ later in October to reassess applications. Working daily with Americorp Team to clean river banks & debris in river – Team doing a great job along with other volunteers.

- d. **Development** – No Update
- e. **Administrative** – Discussed By-law changes at Fall Delegate Meeting. Language has been approved for delegate vote and adoption on October 20, 2016.
- f. **Financial** – RRWC 2017 budget adopted – Income - \$76,500 – Expense - \$76,500 - Motion by Calhoun, second by Sheehan to approve 2017 budget & send to RRWC Delegates for adoption.
Motion carried by voice vote.

11. Old Business

- a. RRWC Semi-Annual Delegate Meeting – Stubnitz Environmental Center – October 20, 2016 – 6:00 PM – reception – Business Meeting – 6:30 PM
- b. Brittany Jacobs working on RRWC Playbook – including redesigning website and updating Facebook on a regular basis.

12. New Business

- a. Executive Director presented cost to print 500 RRWC maps - 2'X3' - cost of \$1,329.00 from Spectrum Printers Tecumseh, Mi. Motion by Kolon, second by Calhoun to purchase 500 maps for \$1,329.00 from Spectrum Printers Tecumseh, Mi. **Motion carried by voice vote.**
- b. Executive Director presented need to purchase new laptop computer to be used for presentations and media development. . Motion by Johncox, second by Calhoun to purchase laptop computer not to exceed \$1,100.00. **Motion carried by voice vote.**
- c. Discussion on providing funds for the Americorp Team for food and other needs while there are in Adrian. Motion by Calhoun, second by Johncox to provide up to \$200.00 to the Americorp Team for food and other needs the Team may have. **Motion carried by voice vote.**

13. Next Meeting – November 16, 2016 - 10:00 AM – Tecumseh Police Meeting Room.

14. Adjournment

- a. Motion by Kolon, second by Sheehan to adjourned meeting at 11:35 a.m. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – October 6, 2016

Approval of Minutes

Date: _____

Secretary: _____

Commissioner KZ Bolton