



**RIVER RAISIN WATERSHED COUNCIL**

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**River Raisin Watershed Council  
Executive Committee Meeting Minutes  
July 19, 2022 - 10:30 AM  
Via Zoom/Tecumseh Parks and Recreation**

**1. Roll Call**

Chairman Sheehan called the meeting to order at 10:37 a.m.

Executive Committee members present: John Calhoun, Phil Kittredge (Zoom), Harry Sheehan, Sybil Kolon, KZ Bolton, Dave Hoffman (Zoom), Trudi Cooper

Executive Committee members absent: None

Others present: Stephen May – RRWC Executive Director, Meija Knafel – RRWC Outreach Coordinator, Dick Micka (Zoom) - Delegate, Angel Hoffman (Zoom), Sabrina Grosse (Zoom) - Delegate, Brad Benzing (Zoom)

**2. Approval of Agenda - July 19, 2022**

Motion by Kolon, second by Cooper to approve the agenda including an update on the canoe race and navigability of the river north of Manchester under Old Business, and add hosting StoryMaps on ArcGIS to New Business. **MOTION CARRIED BY VOICE VOTE.**

**3. Approval of Minutes - June 21, 2021**

- a. Motion by Calhoun, second by Cooper, to approve meeting minutes with an amendment to correct the amount of bills authorized for payment to \$11,176.84. **MOTION CARRIED BY VOICE VOTE.**

**4. Treasurer's Report**

- a. The Treasurer's Report for the period June 1, 2022 – June 30, 2022 was distributed and reviewed by Bolton. At Premier Bank: Revenue – **\$742.92**; Expenses - **\$0**; Balance to date: **\$14,271.34**. At County National: Revenue - **\$11,526.67**; Disbursements - **\$14,195.28**; Balance to date - **\$45,950.22**. Motion by Bolton, second by Calhoun to accept and file the Treasurer's Report. **MOTION CARRIED BY VOICE VOTE**
- b. 2022 Budget - Report on file
  - i. May reviewed the budget to date
- c. Approve Disbursements for Outstanding Bills - Report on File: May provided a revised statement of expenses, and then reviewed the monthly expense report. Motion by Calhoun, second by Bolton, to authorize payment of these bills in the amount of \$36,686.71. **MOTION CARRIED BY VOICE VOTE**

**5. Public Comments**

- a. Dick Micka shared an update on the bridge project in Monroe MI and shared a link for giving comments online

## **6. Executive Director Updates**

- a. Updated giving:
  - i. 54 municipal memberships
  - ii. 6 corporate memberships
  - iii. 25 individual memberships
- b. Watershed Support Grant (EGLE) - Update
  - i. Meeting coming up on Friday 7/22 for further planning
- c. Upper Wolf Creek Watershed Management Grant
  - i. Limnotech completed installation of water level sensors. Now beginning to draft up reports and deliverable StoryMap.
  - ii. Sabrina Gross requested a copy of the grant. It was agreed that all of our grants should be made available on our website.
- d. Brooklyn Dam Removal/New Grant Proposal (Niswander)
  - i. Corrected internal updates to organization name before grant is awarded. Motion by Sheehan, support by Cooper, to approve and sign the DNR grant contract of \$252,000 pending legal review and approval, and then subsequently the USF&W grant for \$800,000 after legal review. **MOTION CARRIED BY VOICE VOTE.**
  - ii. It was clarified that Niswander Environmental will be our main consultant to implement the contracts and they will be hiring other subcontractors. A contract with the property owner, Dan Ross, will also be needed.
  - iii. Kolon asked about funds in the grants for public outreach, and expressed support for the RRWC taking a lead role to inform the public about the project. Sheehan will report back at the next meeting.
- e. University of Maryland - Watershed Report Card
  - i. Invoices are due Monday 7/25
- f. Network for Good - Update
  - i. Still populating, sending out monthly communications
- g. Development Committee - Update
  - i. Meeting with potential new point person(s) to conclude the development grant
- h. Corporate Development Sub-Committee - Update
  - i. Meeting this Friday 7/22

## **7. Outreach Coordinator - Updates**

- a. Completed
  - i. Invasive Spp. Removal Training Seminar 6/22
  - ii. Turtle Program at Blissfield Memorial Library 6/23
  - iii. Saline Nature Walk Series 6/23
  - iv. Loch Erin Water Sampling 6/28 & 6/29
  - v. Planting at Loch Erin 7/6
  - vi. River Raisin Water Festival 7/7 thru 7/9
  - vii. Workday with Wacker Interns and Staff at Tate Park in Clinton 7/14
- b. Upcoming Events
  - i. Budding Naturalist kids' camp 7/18 thru 7/21
  - ii. Saline Nature Walk Series 7/21
  - iii. Farmer Led Group Annual Meeting 7/21
  - iv. Lenawee County Fair 7/24 thru 7/30

- v. Meija off the entire week of August 1 - 6
- vi. Center for Excellence 8/10
- vii. Monroe River Clean-Up 8/13
- viii. Trail Cutting Workday in Saline 8/13
- ix. Would like to sign up RRWC to attend the Clinton Fall Festival 9/23 thru 9/25. Motion by Calhoun and second by Cooper, to attend the fall festival. **MOTION**

**CARRIED BY VOICE VOTE.**

**8. Water Stewardship Coordinator - Updates**

- a. Planting at Loch Erin 7/6
- b. River Raisin Water Festival 7/7 thru 7/9
- c. Budding Naturalist kids' camp 7/18 thru 7/21
- d. Poster Contest complete
- e. Discover the Raisin complete

**9. Programs/Partnership Updates**

- a. Farmer-Led Group (Erb)
  - i. Reimbursement coming from Erb. Strategic planning meeting 8/15 at Hidden Lake Gardens to plan out our next 3-year session

**10. Committee Reports**

Outreach – None.

Technical – None.

Development – To plan a sub-committee meeting prior to next executive committee meeting

Administrative – To plan a sub-committee meeting prior to next executive committee meeting

Financial – None.

**11. New Business**

- a. Internships
  - i. Paid for using SPARK
- b. Additional Administration Staff - Update
  - i. To be discussed at the Administrative sub-committee meeting
- c. Hosting StoryMap and ArcGIS
  - i. Limnotech can host for a period, but will not be able to support long term. It is unknown how much it would cost for RRWC to get its own license. It was suggested that might be a good item to request support from a corporate member.

**12. Old Business**

- a. Americorps - Update
  - i. Application has been submitted, decision expected prior to the end of this month
- b. RRWC Alternate Office Site - Update
  - i. Motion by Kolon, second by Calhoun to accept the lease agreement for the AJ Smith house pending approval by an attorney
- c. Manchester Kayak and Canoe Race
  - i. Manchester High School Robotics Club to act as the sponsor for the race beginning 2023
- d. Manchester Snag Removal

- i. Sheehan took GPS points of snags that need to be removed for navigability of the River Raisin north of Manchester

**13. Next Meeting - August 16, 2022 from 10:30 AM – 12:00 PM - AJ Smith**

**Recreation Center**

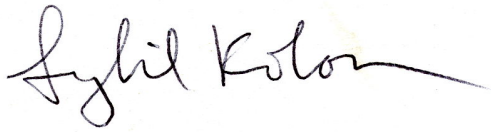
**14. Adjournment**

Motion by Cooper, seconded by Bolton to adjourn at 12:07 p.m. **MOTION CARRIED  
BY VOICE VOTE**

Respectfully submitted by Meija Knafel - Outreach Coordinator

Date: 7/28/22

Secretary:

A handwritten signature in black ink that reads "Sybil Kolon". The signature is written in a cursive style with a long, sweeping underline.