



RIVER RAISIN WATERSHED COUNCIL

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River Raisin Watershed Council
Executive Committee Meeting Minutes
March 21, 2017 – 8:30 AM
Tecumseh Police Meeting Room
309 E. Chicago Blvd. Tecumseh, MI 49286

1. **Roll Call**

Chairman Calhoun called the meeting to order at 8:30 AM

Executive Committee Members Present: John Calhoun, Laurie Johncox, Sybil Kolon, Harry Sheehan, & Commissioner KZ Bolton

Executive Committee Members Absent: Evan Pratt, John Chandler, & Commissioner Dave Hoffman

Others Present: Stephen May – Executive Director, Brittany Jacobs – Watershed Planner, George Service, & Jim Wonacott

2. **Approval of March 21, 2017 – Agenda**

a. Motion by Bolton, second by Sheehan to approve March 21, 2017 Agenda. **Motion carried by voice vote.**

3. **Approval of February 21, 2017 Executive Committee Meeting Minutes**

a. Approve minutes as amended. Motion by Kolon, second by Johncox to approve minutes. **Motion carried by voice vote.**

4. **Treasurer's Report**

a. The Treasurer's Report for the period February 21, 2016 to March 21, 2017 – was distributed and reviewed by Johncox. Revenue - **\$13,643.52** - Expenses - **\$490.72** – Balance to date: **\$31,764.56**. Motion by Sheehan, second by Bolton to accept Treasurer's Report. **Motion carried by voice vote.**

b. Approve Disbursements for Outstanding Bills: New bills reported - **\$105.15** – Stephen May – reimbursement – **\$405.87** – First Federal Visa - **\$45.44** – Brittany Jacobs reimbursement - **\$137.12** – Bob Platt Reimbursement: **Total of \$693.58**. Motion by Sheehan, second by Bolton to authorize payment of these bills. **Motion carried by voice vote.**

5. Executive Director Updates (See Report – on file)

- a. Report
- b. Calendar 2017
- c. Membership updates
- d. Second dues notices 2017
- e. AmeriCorps applications 2017 – Concept Paper – 3/24/2017 – Application – 5/5/17
- f. National Parks Service – Update
- g. Fundraising Efforts – Update
- h. RRWC Signage
- i. Visits in Watershed

6. Watershed Planner Updates

- a. Presentation to Clinton 3rd Graders (75 students, 3 classes) on 3/7/17
- b. Discover the Raisin – four applications received – all to be awarded.

7. Membership Updates

- a. No update.

8. Other Funding Updates

- a. No Update.

9. Partnership Updates

- a. LCD Grant Farmers Advisory Committee
 - i. Erb Foundation – Michigan Association of Conservation Districts (MACD) Grant - Update
 - ii. Restructuring FAC – FLCG Website: www.waterqualityfarming.org
 - 1. Regional Meetings
 - 2. Semi-Annual Meeting – March 29, 2017 9:00 – 2:00 PM – LISD Tech Center
- b. TSN Grant – Cooling the Hot Spots – Update

10. Program Updates

- a. No Updates.

11. Committee Reports

- a. **Current Chairs** of each committee as follows: Outreach – Kolon; Technical – May; Development – Calhoun; Administrative – Pratt; Financial – Johncox.
- b. **Outreach** – Clinton Arts Center – Tiles update; Discover the Raisin – see above.
- c. **Technical** – Connecting Lenawee – RRWC signage.
- d. **Development** – No Updates.
- e. **Administrative** – No Updates.
- f. **Financial** – No Updates.
- g. **Nominating Committee** – Jim Wonacott, George Service, Hedi Kaufman – Motion by Kolon, Support by Johncox for 3 new nominating committee members. **Motion carried by voice vote.**

12. Old Business

- a. Desktop computer – purchased

13. New Business

- a. Letter of Support – Kiwanis Trail Extension. Motion by Kolon. Support by Johncox to approve signing the letter of support. **Motion carried by voice vote.** Amended: Motion by Sheehan, Support by Kolon to authorize Executive Director to sign letters of support without board approval. **Motion carried by voice vote.**
- b. Grants Workshop – March 30, 2017 – 7:00 PM – LISD Tech Center
- c. Semi-Annual RRWC Delegate Meeting – April 27, 2017 – 6:00 – 8:00 PM – Cabela’s

14. Next Meeting – April 18, 2017 – 8:30 AM – Tecumseh Police Meeting Room.**15. Adjournment**

- a. Motion by Calhoun, second by Sheehan to adjourn meeting at 10:05 AM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – April 13, 2017

Approval of Minutes

Date: _____

Secretary: _____

Commissioner KZ Bolton