



*River Raisin*  
WATERSHED COUNCIL

## **RIVER RAISIN WATERSHED COUNCIL**

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**River Raisin Watershed Council  
Executive Committee Meeting Minutes  
February 19, 2019 – 10:30 AM  
Tecumseh Police Meeting Room  
309 E. Chicago St.  
Tecumseh, MI 49286**

**1. Roll Call**

Chairman Calhoun called the meeting to order at 10:30 AM.

Executive Committee Members Present: John Calhoun, Harry Sheehan, Sybil Kolon (via phone), John Chandler, KZ Bolton, and Laurie Johncox.

Executive Committee Members Absent: Dave Hoffman.

Others Present: Stephen May – Executive Director, Phil Kittredge – Loch Erin Property Owners Association, Trudi Cooper – Sharon Township Delegate, George Service – Clinton Delegate, Dave Rodgers – Deerfield Village Delegate, and Katie Goplerud-Smith – Outreach Coordinator

**2. Approval of February 19, 2018 – Agenda**

a. Motion by Bolton, second by Calhoun to approve the February 19, 2019 agenda. **Motion carried by voice vote.**

**3. Approval of January 15, 2018 Executive Committee Meeting Minutes**

a. Motion by Bolton, second by Sheehan to approve January 15, 2018 meeting minutes. **Motion carried by voice vote.**

**4. Treasurer's Report**

- a. The Treasurer's Report for the period Dec. 31, 2018 – Jan. 31, 2019 – was distributed and reviewed by Johncox. Revenue - **\$8,252.56** - Expenses - **\$1,358.14** – Balance to date: **\$57,248.91**. Motion by Bolton second by Calhoun to accept and file Treasurer's Report. **Motion carried by voice vote.**
- b. 2018 Budget – YTD Total Revenue: **\$74,037.44**; Total Expenditures: **\$80,931.86**.
- c. Approve Disbursements for Outstanding Bills: New bills reported: Stephen May – RRWC Mileage Reimbursement – **\$64.38**; Katie Goplerud-Smith: Mileage Reimbursement RRWC - **\$142.10**; Katie

- Goplerud-Smith: Mileage Reimbursement FLG - **\$11.60**; Lenawee County Printing & Purchasing (postage) – **\$21.54**; Bob Platt Mileage Reimbursement Erb Grant - **\$100.00**; Jim Isley Mileage Reimbursement Erb Grant - **\$100.00**; Ed Scheffler Mileage Reimbursement Erb Grant - **\$50.00**; Blaine Baker Mileage Reimbursement Erb Grant - **\$100.00**; City of Adrian (RR Signs) - **\$740.80**; Lenawee County Drain Commissioners (Maps) - **\$40.00**: **Total of \$1,370.42**. Motion by Johncox, second by Bolton to authorize payment of these bills. **Motion carried by voice vote.**
- d. Investment/Savings/CD – Motion by Bolton, second by Sheehan to open a new interest-bearing account for up to \$70,000 at the discretion of the Chairman, Vice Chair, or Treasurer. **Motion carried by voice vote.**

## 5. Executive Director Updates (See Report – on file)

- a. Report
- i. Met with One Lenawee & Connecting Lenawee to review River Raisin plans, especially river clearing between Adrian and Tecumseh.
  - ii. Met with Connecting Lenawee for continuing talks about extending Kiwanis Trail and grants
  - iii. Coordinating with Village of Blissfield and Rotary to propose surveyors/architects for walking trail along river (Frank Baker and Bob Ford)
- b. Calendar of upcoming events 2018-2019
- i. NE Region Shoptalk (FLG) – 2/21/19, 9am – 12pm, Washtenaw Farm Council Grounds
  - ii. School presentations:
    1. Manchester Middle School – 2/5/19
    2. Sand Creek Elementary – 2/13/19
    3. Alexander Elementary – 2/20/19
    4. Homeschool Group – 2/26/19
    5. Onsted Elementary – 3/5/19
  - iii. FLG Semi-Annual Meeting – 4/11/19, 8:30am – 12pm LISD Tech Center
  - iv. RRWC Semi-Annual Meeting – 4/25/19, 5:30pm – 8pm Cabela’s in Dundee
- c. Membership updates – 2019: 33 Municipalities, 2 Corporations, and 5 Individuals
- d. RRW Signage – Remaining signs are ready for pick-up to Calhoun and Hoffman.
- e. Grants Update: Washtenaw County Water Resources Commission has given us the \$24,759.00 check after creating a contract for RRWC to provide certain resources (Adopt-A-Stream, Farmer-Led Group, educational materials) in Washtenaw County.
- f. River Raisin/City of Adrian officials meeting – Mayor and city administrator open to ideas, especially a movie/music in Trestle Park or partnering with other events. Ideas sparked to sponsor City of Adrian Band to perform at Trestle Park for a night and to partner with City of Monroe’s Band.
- g. Village of Blissfield/Rotary/Frank Baker – Continuing to work with surveyor to meet and move along with creating the trail on Frank Baker’s property along the river as meeting was cancelled last time.

## 6. Outreach Coordinator Updates

- a. River Raisin Water Festival - May 1, 2019: Continuing to find grants. A high school group from LISD has been formed to help with event set-up.
- b. Discover the Raisin Updates - 4 applicants: 1 from Monroe and 2 from Clinton, 1 from Saline.
- c. MJR Theater Ad - Feedback: Put counties and roads in map, include Facebook, include more photos of the river, make photo contest winner's photo more prominent
- d. Paco Ollervides – Requested to have time to talk about the River Network earlier in next meeting.
- e. AmeriCorps: Met with Adrian city officials to discuss interest. Possibly split AmeriCorps into different areas of the watershed during their time here.
- f. Manchester/Bridgewater Twp/Sharon Twp RR Signage: Jim Mann has a donor willing to pay for mile marker signs through the three areas: miles 99.5 through 118.5. It would be an Eagle Scout project with 2 scouts.
- g. Vernal Pool Training – At Hidden Lake Gardens through Michigan Natural Features Inventory on April 6. Room for 35 people to sign up.
- h. Adopt-A-Stream Equipment: 8 new nets are needed for a successful program this year. Dr. Martin prefers the Bioquip nets, but is willing to test a few LaMotte nets. Motion by Bolton, second by Calhoun to purchase 8 new nets for use at this Spring's Adopt-A-Stream program. **Motion carried by voice vote.**
- i. Promotional Video – Looking into pricing for a 2-3 minute video highlighting what RRWC does. Would be used for events, Facebook, and other promotional events.
- j. Dues – Sending municipalities a 2<sup>nd</sup> notice for payment of their dues this week.

## 7. Partnership Updates (See Executive Director Report)

- a. ERB Grant – Farmer-Led Watershed Conservation
  - i. ERB Foundation – MACD Grant Year 3 Update: Hoping to extend the grant at least one or two years.

## 8. Committee Reports

Outreach – No updates.

Technical – No updates.

Development – Finding company to create promotional video.

Administrative – No updates.

Financial – Audit is submitted. Phil is retiring.

## 9. Old Business

- a. Adopt-A-Stream – net purchases.

## 10. New Business

- a. RRWC Semi-Annual Meeting: April 25, 2019 5:30pm – 8pm at Cabela's – Need to create Nominating Committee as multiple Executive Committee members may not hold more terms in their current officer seats (the limit per bylaws is six years). Need to learn of interest of other delegates who want to be on the committee.
- b. Silent Auction at Spring Meeting – Continue to reach out to businesses. No items yet.

- c. Part-time Position – Needed to collect samples at 3 farms in conjunction with an MSU grad project (mileage will be reimbursed by MSU) and to work with RRWC on other projects. 4 year outlook, working Monday, Tuesday, Wednesday, Friday collecting samples. Agreement to stay under 1,000 hours, have car insurance, and possibly at least a year commitment.
- d. Clinton Arts Center Water Quality Conversation – rescheduled for 2/19 at 6pm.
- e. Stewardship Network Grand-Raisin Cluster – Plan to rename it the Grand Raisin Conservation Community. Partners meeting on 3/16 at the Mohr Environmental Center to reengage.

**11. Public Comments**

- a. Phil Kittredge – Meeting with Adrian’s mayor to discuss the Loch Erin Association’s findings on water quality. Discussion of collaboration between RRWC to sample Wolf Creek.
- b. Trudi Cooper – Curious how to apply for AmeriCorps and if north of the dam in Manchester will be cleared.

**12. Next Meeting – March 19, 2019 – 10:30 AM – Tecumseh Police Meeting Room: 309 E. Chicago Blvd, Tecumseh, MI 49286.**

**13. Adjournment**

- a. Motion by Sheehan, second by Johncox to adjourn meeting at 11:53 AM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – February 19, 2019

**Approval of Minutes**

**Date:** \_\_\_\_\_

**Secretary:** \_\_\_\_\_  
**Commissioner KZ Bolton**