



RIVER RAISIN WATERSHED COUNCIL

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**River Raisin Watershed Council
Executive Committee Meeting Minutes
Feb 22, 2022 - 10:30 AM**

**Via Zoom/320 Springbrook Avenue, Suite 102 Meeting Room
Adrian MI 49221**

1. Roll Call

Chairman Calhoun called the meeting to order at 10:30 AM.

Executive Committee members present: Phil Kittredge, Harry Sheehan, Sybil Kolon, KZ Bolton.

Executive Committee members absent: Dave Hoffman, Trudi Cooper

Others present: Stephen May – RRWC Executive Director, Meija Knafl (Zoom) – RRWC Outreach Coordinator, Gerald Schorin -Development Director, Richard Micka, Lydia Lopez - Water Stewardship Coordinator, Angel Hoffman

2. Approval of Agenda – February 22, 2022

Motion by Bolton, second by Kittredge to approve the agenda. **MOTION CARRIED BY VOICE VOTE.**

3. Approval of Minutes - January 18, 2021

a. Motion by Kolon to approve the January Meeting Minutes, second by Bolton.

MOTION CARRIED BY VOICE VOTE.

4. Treasurer's Report

- a. The Treasurer's Report for the period January 1, 2022 – January 31, 2022 was distributed and reviewed by May. Revenue – **\$0**; Expenses - **\$15.89**; Balance to date: **\$8,592.03** at Premier Bank. For County National we had a Revenue - **\$23,773.09**; Disbursements - **\$8,493.10**; Balance to date - **\$39,015.63**. **Total both Accounts - \$47,607.66**. Motion by Bolton, second by Kolon to accept and file the Treasurer's Report. **MOTION CARRIED BY VOICE VOTE**
- b. 2021 Audit - Update
 - i. RRWC documents have been submitted to Shea Accounting
- c. Approve Disbursements for Outstanding Bills: New bills reported – January 19, - February 22, 2022; Gerald Schorin Wages - \$3,333.00; Gerald Schorin Mileage Gerald Schorin - Mileage Reimbursement RRWC - \$84.56; Meija Knafl – Reimbursement Mileage \$46.93, Stephen May – Reimbursement Drone/Mileage - \$654.83, Lenawee County Printing & Purchasing - \$135.28, Premier Bank transfer – Zoom Subscription - \$15.89, Network for Good – Donation Software - \$1,200.00. - Total - \$5470.49. Motion by Kolon, second by Bolton to authorize payment of these bills. **MOTION CARRIED BY VOICE VOTE**
- d. 2022 Budget
 - i. Revenue: \$300,986; expenses: \$300,986.00
 - ii. Requested a support of \$30,000 general operating support from the Erb Family Foundation

5. Public Comments

Dick Micka; Ice Jam in Monroe at Winchester St, flooding on Elm Ave, SE MI Council of Gov created Great Lakes Way, a trail project. Crosses RR at I-75.

6. Executive Director Updates

- a. Updated giving:
 - i. 37 municipal memberships
 - ii. 0 corporate memberships
 - iii. 2 individual memberships
- b. Watershed Support Grant
 - i. We've been granted \$25,000 per year from the Erb Family Foundation
- c. Upper Wolf Creek Watershed Management Grant
 - i. Implementation has begun! A recent article in the blank newspaper
- d. Water School
 - i. Will be spending out the rest of the grant soon, either on mailers or updating the watershed welcome packets
- e. Brooklyn Dam Removal/New Grant Proposal
 - i. Submitted two additional grants to looking to remove dam and create habitat
- f. University of Maryland - Watershed Report Card
 - i. Beginning to settle on indicators, further work happening in the spring
- g. RRWC Banking Update
 - i. Will be closing out the Premier account soon.
- h. 2022 Consumers Energy Planet Foundation Grant Request
 - i. Application is in
- i. Erb - General Operating Support - 2022
 - i. Recommending \$25,000 for the next three years. Will hear back for certain in March

7. Outreach Coordinator - Updates

- a. Master Rain Gardener Class March 3rd through April 7th
- b. Lenawee Lifelong Learners from April 5th through the 26th
- c. Wildflower Walk with the Macon Garden Club on April 30th
- d. Saline Nature Walk on March 21st
- e. Partnership with the Michigan Master Naturalist Class
 - i. RRWC staff to lead Lakes and Streams class in June
- f. Professional Development
 - i. Kolon motion, Sheehan support.
 - ii. Meija Knafl reported back with the results of the scholarship application

8. Water Stewardship Coordinator - Updates

- a. Will be judging for the Tri-County Stem Fair
- b. Will be tabling at the River Raisin Water Festival
- c. Will be tabling at the Beekeeper Festival in Tecumseh

9. Development Director - Updates

- a. Network for Good
 - i. Contract is signed. The next step is the first on-boarding meeting
- b. Save Our Great Lakes
- c. Corporate Advisory Board
 - i. Meetings are underway

10. Programs/Partnership Updates

- a. ERB Grant - Farmer-Led Watershed Conservation

- i. Applying for the 3rd year of the grant with Erb Family Foundation (3 of 3). Will be spending money down from the last grant cycle with Water Words that Work to update the grant.
- ii. Can we get an Outreach/Admin Assistant for the group? MDARD willing to split cost with us? Who else is looking?

11. Committee Reports

Outreach – Discover the Raisin and Poster Contest are currently being planned for this spring.

Technical – None.

Development – None.

Administrative – None.

Financial – None.

12. Old Business

- a. Hane Highway Easement
 - i. We have received the recorded documents which show RRWC has accepted the transfer of the conservation easement from RVLTL. Documents will be provided to Legacy Land Conservancy for their records.
 - ii. RRWC and RVLTL need to send a joint letter to the property owners informing them of the change. RRWC can install its own sign.
- b. Manchester Kayak and Canoe Race
 - i. Manchester Masons currently in negotiation regarding sponsorship.
 - ii. First committee meeting has taken place, and preparations are underway

13. New Business

- a. Hoyden Budget
 - i. The website needs updating! Let's approve up to \$5000 for a contractual update. Motion by Sheehan, second by Kittredge. **MOTION CARRIED BY VOICE VOTE**
- b. New Category of Donations
 - i. Motion by Sheehan, second by Kolon, to have new categories to fall under the 10\$ category: students, veterans, and the elderly. **MOTION CARRIED BY VOICE VOTE**
- c. American Rescue Plan Act Funding
 - i. Let's propose a watershed wide project! Pool a fund from municipal groups, and take out of that for various projects.
- d. Semi-Annual Meeting
 - i. Poll the delegates to determine the date for this year's meeting. Poll dates for the week of the 18
- e. MLSA Conference
 - i. May 6 and 7
 - ii. Outreach Coordinator to

14. Next Meeting - March 15, 2022 from 10:30 AM – 12:00 PM

15. Adjournment

Motion by Sheehan, seconded by Bolton to adjourn at 12:10 p.m. **MOTION CARRIED BY VOICE VOTE**

Respectfully submitted by Meija Knafel - Outreach Coordinator – 3/10/22

Date: 03/10/2022

Secretary: 