



River Raisin  
WATERSHED COUNCIL

# RIVER RAISIN WATERSHED COUNCIL

320 Springbrook Avenue † Suite 102 † Adrian, MI † 49221 † 517-264-4754

[rrwc@lenawee.mi.us](mailto:rrwc@lenawee.mi.us) †

[www.riverraisin.org](http://www.riverraisin.org)

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River Raisin Watershed Council  
Executive Committee Meeting Minutes  
March 17, 2020 – 10:30 AM  
Remote Meeting due to stay-at-home order of Covid-19

## 1. Roll Call

Chairman Calhoun called the meeting to order at 10:37 AM.

Executive Committee Members Present: John Calhoun, Harry Sheehan, Sybil Kolon, KZ Bolton, and Phil Kittredge. (All via phone)

Executive Committee Members Absent: John Chandler, Dave Hoffman.

Others Present: Stephen May – RRWC Executive Director, Mike Ayre – Raisin Township Delegate (via phone), and Katie Goplerud-Smith – RRWC Outreach Coordinator

## 2. Approval of March 17, 2020 – Agenda

- a. Motion by Bolton, second by Kittredge to approve the March 17, 2020 agenda. **Motion carried by voice vote.**

## 3. Approval of February 18, 2020 Executive Committee Meeting Minutes

- a. Motion by Kittredge, second by Bolton to approve the February 18, 2020 meeting minutes. **Motion carried by voice vote.**

## 4. Treasurer's Report

- a. The Treasurer's Report for the period Feb. 1, 2020 – Feb. 29, 2020 was distributed and reviewed by Bolton. Revenue - **\$2,418.00**- Expenses - **\$577.18**– Balance to date: **\$42,947.14**. Motion by Bolton second by Kolon to accept and file Feb. Treasurer's Report. **Motion carried by voice vote.**
- b. 2020 Budget YTD – revenue: \$15,206.97; expenditures: \$3,141.75
- c. 2019 Line Item – Budget Adjustments: \$35,889.03
- d. Approve Disbursements for Outstanding Bills: New bills reported Feb. 19, 2020 – Mar. 17, 2020:  
Katie Goplerud-Smith: Mileage Reimbursement RRWC - **\$192.05**; Stephen May: Mileage Reimbursement RRWC - **\$13.80**; Lenawee County Printing & Purchasing (postage & copier) –

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**PARTNER † PROTECT † PRESERVE**

**\$10.65**; First Federal Visa (OSU Extension for Farmer-Led Group) - **\$14.89**: **Total of \$231.39**. Note: Check for Michigan Avian Experience was not written (but is still on expense report) because event was cancelled. Motion by Bolton, second by Kolon to authorize payment of these bills.

**Motion carried by voice vote.**

**5. Public Comments** - None

**6. Executive Director Updates (See Report – on file)**

- a. Report /Membership updates
  - i. Membership – 45 municipalities as of today as Lenawee County just submitted dues.
    - 1. Mike Ayre contacted over 45 people and businesses to become members or donate.
  - ii. Grants – The Erb Family Foundation approved our general operations funding grant (2 years, \$10,000 each year).
- b. Upcoming Events
  - i. All events cancelled until further notice due to Covid-19 ☹
  - ii. Nature Walk at Riverbend Preserve (Clinton) had a good turnout of around 20 people

**7. Outreach Coordinator Updates**

- a. Discover the Raisin – for 6<sup>th</sup>-10<sup>th</sup> grades: 3 applicants submitted total: 7<sup>th</sup> Grade Blissfield Middle School, Clinton High School, and 6<sup>th</sup> grade Clinton Middle School.
- b. Loch Erin / Wolf Creek Management Plan – Phil: We have submitted the grant (a day early and in person). Thanks to all who helped write and look over the proposal! Answers will come in the summer.
- c. River Raisin Water Festival Update – Still have \$1,037 to cover for this year (mostly for the water test kits each class will bring back). Continue to pass along to those interested in sponsoring.
- d. One Book One Community Water Quality Meeting – postponed until further notice.
- e. MI CLEAR Update – Adaptive Management Plan for Lake Erie Domestic Action Plan is open for public comment until early April. Submit comments via email/letter.
- f. Earth Day Bag Project Update – On hold or postponed.
- g. Spring Newsletter – Articles and writers needed. Please submit ideas and articles to Steve or Katie.

**8. Partnership Updates**

- a. ERB Grant – Farmer-Led Watershed Conservation – Annual Meeting was scheduled for April 2 is now cancelled.

**9. Committee Reports**

Outreach – Sybil: The Grand-Raisin Conservation Community’s kick-off meeting scheduled for April 4 is cancelled.

Technical – None.

Development – None.

Administrative – None.

Financial – Audit is still processing.

**10. Old Business**

- a. RRWC 2020 Semi-Annual Spring Meeting – Unable to get response at the Old Mill in Dundee; Cabela’s has penciled us in.

- i. Change date to May 19 to be sure we can still hold it and allow more time to find available/willing speaker
- b. Reminder Dues Notices – sent on 3/3/20. Will send reminder emails soon.
- c. Lenawee Lifelong Learners – Scheduled for Tuesdays in April; now scheduled for Tuesdays in October.

**11. New Business**

- a. Audit 2019 – Still processing.
- b. Staff – May have limited ability to come into office. Will be working remotely.
- c. Eagle Scout in Manchester – Is going to start sending letters to homeowners, RRWC can pick up the bill for postage and printing.

**12. Public Comments**- None.

**13. Next Meeting** – April 21, 2020 at the Lenawee County Drain Commissioner’s Office; 10:30am.

**14. Adjournment**


- a. Motion by Kolon, second by Bolton to adjourn meeting at 11:20 AM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – April 9, 2020.

**Approval of Minutes**

**Date:** \_\_\_\_\_

**Secretary:**



**Sybil Kolon**