



RIVER RAISIN WATERSHED COUNCIL

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**River Raisin Watershed Council
Executive Committee Meeting Minutes
February 20, 2018
Tecumseh Police Headquarters – Meeting Room
309 E. Chicago Blvd.
Tecumseh, MI 49286**

1. Roll Call

Chair Calhoun called the meeting to order at 8:35 AM

Executive Committee Members Present: John Calhoun, Laurie Johncox, Sybil Kolon, Commissioner KZ Bolton, , Harry Sheehan – alternate – via phone

Executive Committee Members Absent: David Hoffman, John Chandler, Harry Sheehan - Alternate

Others Present: Stephen May – Executive Director, Brittany Jacobs – Watershed Planner, George Service (Village of Clinton)

2. Approval of Agenda February 20, 2018 – Agenda

- a. Motion by Johncox, second by Bolton to add Letter of Support to MSU-IWR to New Business 8.d. and approve February 20, 2018 Agenda. **Motion carried by voice vote.**

3. Approval of January 16, 2018 Executive Committee Meeting Minutes

- a. Motion by Kolon, second by Bolton for approval of the January 16, 2018 meeting minutes. **Motion carried by voice vote.**

4. Treasurer's Report

- a. The Treasurer's Report for the period December 31, 2017 – January 31, 2018 – was distributed and reviewed by Johncox. Revenue: **\$7,490.25**; Expenses: **\$238.11**; Balance to date: **\$25,861.51**. Motion by Bolton, second by Kolon to accept Treasurer's Report and place it on file. **Motion carried by voice vote.**
- b. Approve Disbursements for Outstanding Bills – New bills reported: Stephen May – mileage reimbursement: **\$49.05**; Lenawee County Printing – Printing - **\$31.62**; **Total of \$80.67.**
- c. Motion by Johncox, second by Kolon to authorize payment of these bills. **Motion carried by voice vote.**

5. Executive Director Updates

- a. Further Details – See Report – on file

6. Watershed Planner Updates

- a. No update.

7. Membership Updates

- a. (Report on File)

8. Other Funding Updates

- a. No update.

9. Partnership Updates

- a. ERB Grant - Farmers Advisory Committee – First SE Farmer-Led Watershed Conservation – ShopTalk to be held on February 22, 2018 at the Eisenmann Farms – Blissfield, MI. MAEAP updates and verification process.

10. Program Updates

- a. No update.

11. Committee Reports

- a. **Current Chairs** of each committee as follows: Outreach – Kolon; Technical – May; Development – Calhoun; Administrative – Pratt; Financial – Johncox.
- b. **Outreach** – Update on Discover the Raisin Grant Program - RRWC received (2) applications Clinton (6th) Grade and Tecumseh (5th) Grade and it was decided to award to (2) for 2018. Scheduled committee meeting for 2/20/18 at 7:00 PM at the LCDC Office.
- c. **Technical** – Meeting in March 15, 2018.
- d. **Development** – Conference Call on 2/26/18 to discuss additional funding & grant opportunities.
- e. **Administrative** – No Report
- f. **Financial** – None.

12. Old Business

- a. Audit has begun – completed by the end of February 2018

13. New Business

- a. Brittany Jacobs handed in her resignation effective February 22, 2018. Motion by Calhoun, second by Bolton, to accept Brittany Jacob's resignation effective February 22, 2018. **Motion carried by voice vote. RRWC Executive congratulated her on a job well done and best wishes on her new job.**
- b. It was agreed we need to fill this position. The Erb grant would continue to fund labor needed to fulfill the grant. There was support for listing the part time position. May thinks there is a position description. It was suggested this could be a person with other duties within the county - May will explore that option. **Motion by Calhoun, second by Bolton, to expedite hiring staff to fill the position. Motion carried by voice vote.**

- c. A letter of support was presented on behalf of Jeremiah Asher of MSU-IWR to support a grant for Soil Health Management System to minimize nonpoint source nutrient release in the RRW. **Motion by Johncox second by Bolton to authorize Executive Director May to sign the letter of support. Motion carried by voice vote.**
- d. RRWC Executive Committee confirmed the Spring Semi-Annual meeting at Cabela's – April 26, 2018.
- e. Discussion was held on the City of Tecumseh is applying for a Americorp Team to work in their parks. Also the LISD – FFA is sponsoring a 5K run on March 28, 2018 with proceeds going to RRWC.

14. Next Meeting – March 20, 2018 – 8:30 AM – Tecumseh Police Meeting Room – Tecumseh, MI.

15. Adjournment

- a. Motion by Bolton, second by Kolon to adjourn meeting at 9:20 AM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – March 15, 2018.

Approval of Minutes

Date: _____

Secretary: _____
Commissioner KZ Bolton