



River Raisin
WATERSHED COUNCIL

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River Raisin Watershed Council
Executive Committee Meeting Minutes
November 17, 2020 – 10:30 AM
Zoom Meeting due to Covid-19

1. Roll Call

Chairman Calhoun called the meeting to order at 10:33 AM.

Executive Committee Members Present: John Calhoun, Sybil Kolon, KZ Bolton (had to leave at 10:40am), Harry Sheehan, David Hoffman, and Phil Kittredge.

Executive Committee Members Absent: John Chandler.

Others Present: Trudi Cooper – Bridgewater Twp Delegate, Stephen May – RRWC Executive Director, Katie Goplerud-Smith – RRWC Outreach Coordinator

2. Approval of Nov. 17, 2020 – Agenda

a. Motion by Sheehan, second by Kittredge to add the MSU Job Fair and Michigan Water School to the New Business then approve Nov. 17, 2020 agenda. **Motion carried by voice vote.**

3. Approval of Oct. 12, 2020 Executive Committee Meeting Minutes

a. Motion by Kittredge, second by Hoffman to approve the Oct. 12, 2020 meeting minutes. **Motion carried by voice vote.**

4. Treasurer's Report

a. The Treasurer's Report for the period Oct. 1, 2020 – Oct. 31, 2020 was distributed and reviewed by May. Revenue – **\$14,048**- Expenses - **\$19,400.22**– Balance to date: **\$55,638.76**. Motion by Sheehan second by Hoffman to accept and file the Oct. Treasurer's Report. **Motion carried by voice vote.**

b. 2020 Budget YTD – revenue: \$93,129.19; expenditures: \$68,372.35.

c. Approve Disbursements for Outstanding Bills: New bills reported Oct. 13, 2020 – Nov. 17, 2020: Katie Goplerud-Smith: Mileage Reimbursement RRWC - **\$48.30**; City of Adrian (Comstock Christmas Tree) - **\$55.00**; Premiere Bank Visa(Outreach materials, annual card fee, and Zoom subscription) - **\$73.14**; Plantwise Japanese knotweed treatment - **\$227.50**; **Total of \$403.94**. Motion by Sheehan, second by Kittredge to authorize payment of these bills. **Motion carried by voice vote.**

- d. Liability Insurance – \$750.00 due 12/30
- e. 2021 Budget Approval – Motion by Hoffman, second by Kittredge to approve keeping 2021 budget same as 2020. **Motion carried by voice vote.**

5. Public Comments - None

6. Executive Director Updates (See Report – on file)

- a. Report /Membership updates
 - i. Membership – 52 municipalities, 20 individual, 3 corporate memberships
- b. Erb Grant – Approved general operating funds for 2020-2021. Will reapply for another two years.
- c. Farmer-Led Conservation Group – Reapplied for 2021 grant funds.
- d. Cooling the Hotspots – finishing grant with EPA, payment for services from 2016 will be reimbursed soon (\$4,856).
- e. Watershed Council Meetings – Moving forward with grant request (Mar. 2021) for watershed report cards (put together & collect data). One was made for the WLEB in Aug 2020, but this will be more detailed.

7. Outreach Coordinator Updates

- a. Virtual Field Trips/Storytimes – Have presented to many elementary classrooms virtually (mostly in Tecumseh). Lots of good feedback from teachers. Also doing virtual storytimes with books purchased recently.
- b. Thanksgiving/Holiday letters for memberships – Will be sending these out in the next couple weeks as thank-you's and requests for renewal.
- c. LEPOA Watershed Management Planning meetings – Will meet with Monroe CD to consult about grant writing/other tips. Met with Lenawee CD to talk about partnering on ag surveys and outreach to farmers.
- d. Outreach Coordinator Life Updates – Katie will be moving to Grand Rapids at the end of December to put down roots and be closer to her family. She thanks everyone for their work toward keeping our water clean and teaching others about the river.

8. Partnership Updates

- a. Erb Grant – See above.

9. Committee Reports

Outreach – None.

Technical – None.

Development – None.

Administrative – None.

Financial – 2020 Audit.

10. Old Business

- a. Semi-Annual Meeting – Oct. 22, 6:30-8pm on Zoom. No quorum. No business was conducted but just did updates. Next Semi-Annual Meeting will be April 22, 2021.

11. New Business

- a. MSU Job Fair – Sybil will look into applying. Will possibly present about vernal pools. Apply by Dec. 1.
- b. Michigan Water School – Asking RRWC to be a part of next year's program as a presenter. Will reimburse up to \$3,000. Mi Water School is meant for local municipalities and legislators to learn

about water science, conservation, water policy, and other factors that impact water. Steve in touch with leader there.

c. Outreach Coordinator Meeting – Need to create a meeting and position announcement.

12. Public Comments:

a. Phil Kittredge – EGLE’s Molly Ripke asked if he (or RRWC) is aware of hog farms in the area. They are starting an initiative in the watershed related to hog farms.

b. David Hoffman – Sees a local farmer who samples the river every day (possibly for Heidelberg). Suggested using people like this to do a similar program.

c. Trudi Cooper – Is attending Water School and highly recommends it.

13. Next Meeting – December 15, 10:30am on Zoom.

14. Adjournment

a. Motion by Sheehan, second by Kittredge to adjourn meeting at 11:27AM. **Motion carried by voice vote.**

Respectfully submitted by Katie Goplerud-Smith – Outreach Coordinator –Dec. 9, 2020.

Approval of Minutes

Date: _____

Secretary:



Sybil Kolon