



*River Raisin*  
WATERSHED COUNCIL

## ***RIVER RAISIN WATERSHED COUNCIL***

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**River Raisin Watershed Council  
Executive Committee Meeting Minutes  
July 16, 2019 – 10:30 AM  
Lenawee Drain Commission Office  
320 Springbrook Ave. Suite 102  
Adrian, MI 49221**

**1. Roll Call**

Chairman Calhoun called the meeting to order at 10:31 AM.

Executive Committee Members Present: John Calhoun, Harry Sheehan, Sybil Kolon, KZ Bolton, and Phil Kittredge.

Executive Committee Members Absent: Dave Hoffman and John Chandler.

Others Present: Stephen May – RRWC Executive Director, Danielle Brosamer – RRWC Water Quality Coordinator, Trudi Cooper – Sharon Township Delegate, Bob Jenson – Village of Brooklyn Delegate, George Service – Village of Clinton Delegate, and Katie Goplerud-Smith – RRWC Outreach Coordinator

**2. Approval of July 16, 2019 – Agenda**

- a. Motion by Kolon, second by Kittredge to add two items to the Outreach Coordinator report, add an item to the Outreach Committee Report, and approve the July 16, 2019 agenda. **Motion carried by voice vote.**

**3. Approval of June 18, 2019 Executive Committee Meeting Minutes**

- a. Motion by Kolon, second by Bolton to approve the June 18, 2019 meeting minutes. **Motion carried by voice vote.**

**4. Treasurer's Report**

- a. The Treasurer's Report for the period June 1, 2019 – June 30, 2019 was distributed and reviewed by Bolton. Revenue - **\$13,666.66** - Expenses - **\$1,616.18** – Balance to date: **\$66,289.72**. Motion by Kolon second by Kittredge to accept and file Treasurer's Report. **Motion carried by voice vote.**

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***PARTNER □ PROTECT □ PRESERVE***

- b. Review 2019 Budget – YTD: YTD Total Revenue: **\$50,576.88** Total Expenditures: **\$34,641.65.**
- c. Approve Disbursements for Outstanding Bills: New bills reported: Katie Goplerud-Smith: Mileage Reimbursement RRWC - **\$419.92**; Danielle Brosamer: Mileage Reimbursement MSU - **\$602.04**; Stephen May: Mileage Reimbursement RRWC - **\$96.28**; Lenawee County Printing & Purchasing (postage & copier) – **\$405**; Lenawee County Drain Commissioner Wages RRWC - **\$9,098.59**; Lenawee County Drain Commissioner Wages FLG (Erb Reimbursement) - **\$9,376.00**; Lenawee County Drain Commissioner Wages MSU - **\$2,823.57**; NCM Movie ad - **\$440.00**; First Federal Visa (River clean-up equipment/food, Google computer storage, kayaks and Yeti for raffle) - **\$1,156.90**; Advantage Visuals (partial payment) - **\$108.75**: **Total of \$24,527.12.** Motion by Kittredge, second by Bolton to authorize payment of these bills. **Motion carried by voice vote.**

#### 5. Executive Director Updates (See Report – on file)

- a. Report /Membership updates
  - i. Jackson County Democratic Party Presentation on 6/27 went well. Good questions about water quality, news about the Farmer Led Conservation Group was well received.
  - ii. Michigan Waters application for a proposed kayak launch at the Brooklyn Sportsman Club is being submitted this month. Great site with deck and plenty of parking already there.
  - iii. River Raisin Festival in Blissfield was fun, kids loved the bugs, great location by kayak launch. Talk of working with the Festival to have boat rides up/down the river to be more interactive and educational with the river.
  - iv. Membership –52/63 municipalities are members.
- b. Upcoming Events
  - i. Riverside Park, Nature Walk – 7/17, 10-11am
  - ii. TMACOG Meeting – speaking about the Farmer Led Group – 7/23
  - iii. Lenawee County Fair – July 21-27, Adrian; all day
  - iv. Nan Weston Preserve, Nature Walk – 7/31, 10-11:30am
  - v. Gerber Hill Park Nature Walk – 8/9, 10-11:30am
  - vi. Center For Excellence – Aug 14, Clayton
  - vii. Wilson Park Nature Walk – 8/19, 10-11am
  - viii. Great Outdoors Family Jamboree – Sept 8, Lake Hudson
  - ix. West County Park, Dundee Nature Walk – 9/13, 10-11am
  - x. Artalicious – Sept 20-21, Adrian; all day
  - xi. Clinton Fall Festival – Sept 27-29
- c. Contracts/Grants Update - MDARD to reimburse Danielle’s mileage. Reimbursement through September and hope to extend.

#### 6. Outreach Coordinator Updates

- a. Advantage Visuals Marketing Video Update – Drake and crew will continue to be at all our events to grab photos and video to compile. Interviews with delegates/committee may happen in Adrian soon.
- b. Manchester/Bridgewater/Sharon Twp Mile Marker Update – Hoping to get them in before school starts. Sybil took the post driver to deliver to Jacob.

- c. Vernal Pool Volunteering @ Hidden Lake Gardens Update – Goal is to form monitoring group to check vernal pools three times/year. Meeting with Sam at HLG to discuss logistics/materials needed. Suggestions about interactive monitoring/using an app to engage more people.
- d. Wacker Clean-Up Day July 3 – Update – Moved to Aug. 1 9am-12pm due to high water in July.
- e. NCM Ad at MJR Theater in Adrian Update – Motion by Bolton, second by Kolon to extend the ad for three more months at \$1,320 total. **Motion carried by voice vote.**
- f. River Raisin Festival - Great volunteers helping out! KZ worked a total of 8 hours – awesome! Talked with organizers to be more involved with the river/education – possibility of bringing back boat rides/interpretation about the river.
- g. Fairs/Festivals Sign Ups –Lenawee County Fair. Need a few more spots to cover all shifts. Thanks to all who have signed up!
- h. Japanese knotweed JLW CISMA Grant – Had to reapply to fit the grant requirements and would only cover a contractor to treat the knotweed. Signs will be used to show the public what Japanese knot weed is and what we’re doing to control it.
- i. Nature Walks – Taking short walks/hikes in parks around the watershed to explore nature for all ages. Hoping to encourage more people to use the parks and the river along with developing an appreciation for the plants and animals in the area.
- j. Zech McDavid – Eagle Scout celebration in August. Recognizing him with a letter for all present to sign and a t-shirt.

#### 7. **Water Quality Coordinator Update**

- a. Will be sampling Wolf Creek soon.
- b. Loch Erin has found high phosphorus and E.coli counts. They don’t monitor Geddes Drain.

#### 8. **Partnership Updates,**

- a. EB Grant – Farmer-Led Watershed Conservation
  - i. ERB Foundation – Year 3 Update – Will be submitting extension for next 3 years. Focus is shifting to involving younger farmers and women.

#### 9. **Committee Reports**

##### Outreach

- a) Outreach meeting after EC meeting – 12pm – to revitalize volunteer opportunities.
- b) Update partner list and rekindle collaborations
- c) Great Lakes Restoration Celebration Event – Oct. 18 at The Henry Ford. Sybil and Katie will attend to highlight RRWC & FLG work.
- d) Tried to reach out to Pam with SE Michigan Concerned Citizens to see if we can collaborate/get on same page. Interest is with creating a South Branch management plan. The South Branch is covered in the overall watershed management plan.

Technical – None.

Development – None.

Administrative – None.

Financial – Updating to Quickbooks. Reconciliation- budget and treasurer’s report match.

#### 10. **Old Business**

- a. Displays – Got new purple tablecloths and retractable banners for an updated look.

**11. New Business**

- a. American Farm Museum & Education Center Sponsorship in Blissfield – Motion by Kolon, second by Bolton to approve a \$250 match with the Farmer Led Group to support having representation (banners & advertisement) at the Farm to Table dinner at the event. **Motion carried by voice vote.**
- b. Farm Drainage Field Day – FLG is sponsoring lunch at the event on Sept. 12 & 13 in Riga.

**12. Public Comments**

- a. Sybil Kolon– Switch the Styrofoam!
- b. Steve May – Create/print new recycle boxes for businesses. County takes care of emptying them. Conference on Harmful Algal Blooms is Sept. 12 all day.

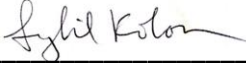
**13. Next Meeting – August 20, 2019 at Lenawee County Drain Commissioner’s Office: 320 Springbrook Ave. Suite 102, Adrian, MI 49221; 10:30am.****14. Adjournment**

- a. Motion by Sheehan, second by Kolon to adjourn meeting at 12:00 PM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – August 15, 2019.

**Approval of Minutes**

Date: 8/20/2019

Secretary:   
**Sybil Kolon**