



River Raisin
WATERSHED COUNCIL

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320 Springbrook Avenue □ Suite 102 □ Adrian, MI □ 49221 □ 517-264-4754

rrwc@lenawee.mi.us □ www.riverraisin.org

**River Raisin Watershed Council
Executive Committee Meeting Minutes
June 18, 2019 – 10:30 AM
Lenawee Drain Commission Office
320 Springbrook Ave. Suite 102
Adrian, MI 49221**

1. Roll Call

Chairman Calhoun called the meeting to order at 10:33 AM.

Executive Committee Members Present: John Calhoun, Harry Sheehan, Sybil Kolon, KZ Bolton, and Phil Kittredge.

Executive Committee Members Absent: Dave Hoffman and John Chandler.

Others Present: Stephen May – RRWC Executive Director, Danielle Brosamer – RRWC Water Quality Coordinator, Trudi Cooper – Sharon Township Delegate, George Service – Village of Clinton Delegate, and Katie Goplerud-Smith – RRWC Outreach Coordinator

2. Approval of June 18, 2019 – Agenda

- a. Motion by Bolton, second by Kolon to add two items to New Business reports and approve the June 18, 2019 agenda. **Motion carried by voice vote.**

3. Approval of May 23, 2019 Executive Committee Meeting Minutes

- a. Motion by Kolon, second by Bolton to fix clerical error that left out approval of the May 23, 2019 agenda and May 23, 2019 minutes, fix a date error in the title of the May 23, 2019 minutes, and approve the May 23, 2019 meeting minutes after corrections were made. **Motion carried by voice vote.**

4. Treasurer's Report

- a. The Treasurer's Report for the period May 1, 2019 – May 31, 2019 was distributed and reviewed by Bolton. Revenue - **\$2,009.97** - Expenses - **\$24,858.74** – Balance to date: **\$54,239.24**. The Treasurer's Report will now match the monthly bank statements. Motion by Kolon second by Kittredge to accept and file Treasurer's Report. **Motion carried by voice vote.**

PARTNER □ PROTECT □ PRESERVE

- b. Review 2019 Budget – YTD: YTD Total Revenue: **\$36,910.22**; Total Expenditures: **\$33,025.47**.
Note: Erb Family Foundation Grant reimbursement will be reflected in next month's totals.
- c. Approve Disbursements for Outstanding Bills: New bills reported: Katie Goplerud-Smith: Mileage Reimbursement RRWC - **\$130.50**; Danielle Brosamer: Mileage Reimbursement MSU - **\$574.20**; Danielle Brosamer: Mileage Reimbursement LCD - **\$97.44**; Lenawee County Printing & Purchasing (postage) – **\$5.85**; First Federal Visa (various) - **\$702.49**; State of Michigan Raffle License - **\$50.00**: **Total of \$1,560.48**. Motion by Kittredge, second by Bolton to authorize payment of these bills.
Motion carried by voice vote.

5. Executive Director Updates (See Report – on file)

- a. Report /Membership updates
 - i. NRCS/Adrian College collaboration – Interest in assisting in more sampling with NRCS & Adrian College's sites with monitoring in drains in the South Branch. Would be an interesting topic for Semi-Annual Meeting.
 - ii. Blissfield Walking Trails – Rotary and Village had public presentation in May about the proposed trails – well received.
 - iii. Legacy Land Conservancy – Working toward stronger collaboration to help with projects along the River Raisin/provide volunteers for workdays.
 - iv. Membership – Cement City & Somerset Twp made it 52/63 municipalities to be members.
- b. Upcoming Events
 - i. River Rally – June 22, Cleveland, OH; all day
 - ii. Wamplers Lake Invasive Species Boat Wash – June 23; 10am-4pm
 - iii. Wacker River Clean-up – July 3, Heritage Park, Adrian; 9am-12:30pm
 - iv. RRWC Executive Committee Meeting – July 16, LCDC Office; 10:30am
 - v. River Raisin Festival – July 12-13, Blissfield; all day
 - vi. Lenawee County Fair – July 21-27, Adrian; all day
 - vii. Center For Excellence – Aug 14, Clayton
 - viii. Great Outdoors Family Jamboree – Sept 8, Lake Hudson
 - ix. Artalicious – Sept 20-21, Adrian;all day
 - x. Clinton Fall Festival – Sept 27-29
- c. Contracts/Grants Update - MDARD to reimburse Danielle's mileage July 7th. Reimbursement through September and hope to extend.
- d. Connecting Lenawee/City of Adrian Update - Presented to City Commissioners at pre-meeting to continue pushing forward on River activities (kayak launches, nuisance plant clearing, walking path, etc.). Questions about safety due to e.coli were discussed.

6. Outreach Coordinator Updates

- a. Advantage Visuals Marketing Video Update – Drake and crew will continue to be at all our events to grab photos and video to compile. Interviews with delegates/committee may happen in Adrian soon.
- b. Manchester/Bridgewater/Sharon Twp Mile Marker Update – None to date.

- c. Vernal Pool Volunteering @ Hidden Lake Gardens Update – Goal is to form monitoring group to check vernal pools three times/year. Meeting with Sam at HLG to discuss logistics/materials needed. Suggestions about interactive monitoring/using an app to engage more people.
- d. Wacker Clean-Up Day July 3 – In Adrian at Heritage Park, around 30 people so far. Adrian Parks and Forestry will take care of pile of debris and may have equipment to assist.
- e. NCM Ad at MJR Theater in Adrian Update – Motion by Bolton, second by Kolon to extend the ad for three more months at \$1,320 total. **Motion carried by voice vote.**
- f. Fairs/Festivals Sign Ups – Passed around sign-up sheet for helping at the River Raisin Festival in Blissfield, Wampplers Lake Invasive Species Boat Wash, and Lenawee County Fair. Need more help!
- g. Japanese knotweed JLW Cisma Grant – Applied for small grant to get rid of small patches of Japanese knotweed found along river/Kiwanis Trail in Adrian. Lenawee County Drain Commission is our partner and would do the treatment. The Drain Commission is on board regardless of grant success.
- h. Volunteer Recruitment- Create a “certified volunteer” to get more involvement/engagement in the community. Model after Washtenaw County Water Resources Commission’s Rain Garden program. Funding can be through grants.
- i. Visibility – Add surveys to events to find out how people hear about RRWC/events.

7. Water Quality Coordinator Update

- a. City of Adrian Sampling – Going out with Will Sadler from the City on Wolf Creek to be sure we are following same protocols when we start sampling. City of Adrian will be analyzing our samples from the South Branch.

8. Partnership Updates

- a. ERB Grant – Farmer-Led Watershed Conservation
 - i. ERB Foundation – Year 3 Update – Met with leadership group: \$130,000 is left in Erb grant with purpose to extend same objectives/contract to another year to spend the rest. After that, revise contract to focus on new outcomes/goals (i.e. targeting more young farmers and women in the business).

9. Committee Reports

Outreach – Sybil willing to attend the Great Lakes Restoration Celebration at The Henry Ford to talk about RRWC’s efforts.

Technical – Trying to work out a July 20 Clean-Up along Wolf Creek with Adrian Twp Fire Department.

Development – Erb Grant extension previously discussed.

Administrative – None.

Financial – Switching from Quickbooks to Quicken for financials.

10. Old Business

- a. Update RRWC Displays – New catchy and more convenient displays are needed for fairs/festivals. Motion by Bolton, second by Kolon to approve \$1,000 to spend on new display items. **Motion carried by voice vote.**

11. New Business

- a. Clothing – Discussed using Lands End for their easy online ordering/less hassle hauling them to events. Also a local place in Onsted that does similar things.
- b. NRCS/Adrian College Collaboration – Dr. Martin would like to discuss applying for a grant to help with staffing to collect samples.

12. Public Comments

None


13. Next Meeting – July 16, 2019 at Lenawee County Drain Commissioner's Office: 320 Springbrook Ave. Suite 102, Adrian, MI 49221; 10:30am.**14. Adjournment**

- a. Motion by Sheehan, second by Kittredge to adjourn meeting at 12:01 PM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – June 26, 2019.

Approval of Minutes

Date: 7/16/2019

Secretary: 
Sybil Kolon