



RIVER RAISIN WATERSHED COUNCIL

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**River Raisin Watershed Council
Executive Committee Meeting Minutes
March 20, 2018
Tecumseh Police Headquarters – Meeting Room
309 E. Chicago Blvd.
Tecumseh, MI 49286**

1. Roll Call

Chair Calhoun called the meeting to order at 9:05 AM

Executive Committee Members Present: John Calhoun, Laurie Johncox, Sybil Kolon, Commissioner KZ Bolton, Commissioner David Hoffman, John Chandler, Harry Sheehan - Alternate

Executive Committee Members Absent:

Others Present: Stephen May – Executive Director, Bob Jensen

2. Approval of Agenda March 20, 2018 – Agenda

- a. Motion by Hoffman, second by Bolton to approve March 20, 2018 Agenda. **Motion carried by voice vote.**

3. Approval of February 20, 2018 Executive Committee Meeting Minutes

- a. Motion by Kolon, second by Sheehan for approval of the February 20, 2018 meeting minutes. **Motion carried by voice vote.**

4. Treasurer's Report

- a. The Treasurer's Report for the period January 31, 2018 – February 28, 2018 was distributed and reviewed by Johncox. Revenue: **\$3,607.80**; Expenses: **\$80.67**; Balance to date: **\$29,388.64**. Motion by Hoffman, second by Bolton to accept Treasurer's Report and place it on file. **Motion carried by voice vote.**
- b. Approve Disbursements for Outstanding Bills – New bills reported: Stephen May – mileage reimbursement: **\$52.87**; Lenawee County Printing – Printing - **\$79.22**; First Federal Bank – VISA: **\$67.76**; EGA Inc. Shoptalk Food - **\$123.84**; Shea Tax Consultants - **\$1,800.00**; **Lenawee County Drain Commissioner – Printing – 283.43**; **Total of \$2,407.12**. Motion by Hoffman, second by Bolton to authorize payment of these bills. **Motion carried by voice vote.**

5. Executive Director Updates

- a. Further Details – See Report – on file

6. Watershed Planner Updates

- a. No update.

7. Membership Updates

- a. (Report on File)

8. Other Funding Updates

- a. No update.

9. Partnership Updates

- a. ERB Grant - Farmers Advisory Committee –Up Coming Events: (NW) FLG Regional Meeting – 3/22/18 - Brooklyn Sportsman Club - Program Soil Science. Spring Semi-Annual Meeting – LISD – Tech Center – South Br. River Raisin Study - 4/5/18.

10. Program Updates

- a. No update.

11. Committee Reports

- a. **Current Chairs** of each committee as follows: Outreach – Kolon; Technical – May; Development – Calhoun; Administrative – Pratt; Financial – Johncox.
- b. **Outreach** – Kolon updated committee on a new Farmland Mitigation Banking Program – Steve Shine – DNR will present a program to RRWC at a later date. Bolton discussed film series with The Adrian Dominican Sisters on their efforts and programs that are available.
- c. **Technical** – No Report
- d. **Development** – No Report
- e. **Administrative** – No Report
- f. **Financial** – No Report

12. Old Business

- a. 2018 Audit was distributed – No significant findings.

13. New Business

- a. New job description will be developed – Outreach Coordinator – ED will post when drafted and reviewed.
- b. Full Board met with Hoyden Group to discuss marketing/strategy opportunities with RRWC. They will prepare a proposal to submit for consideration at our next meeting
- c. RRWC Executive Committee confirmed the Spring Semi-Annual meeting at Cabela's – April 26, 2018.
- d. A nominating committee was appointed – Pat Vaillencourt, Bob Jensen and George Service to recommend a slate of members to be voted on for the 2018 – 2019 Executive Committee. Committee will make recommendation at the Semi-Annual meeting to be voted on at that time. All current Board members are willing to serve another year.

14. **Next Meeting** – April 17, 2018 – 8:30 AM – Tecumseh Police Meeting Room – Tecumseh, MI.

15. **Adjournment**

- a. Motion by Hoffman, second by Calhoun to adjourn meeting at 10:30 AM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – April 12, 2018.

Approval of Minutes

Date: _____

Secretary: _____
Commissioner KZ Bolton