



**RIVER RAISIN WATERSHED COUNCIL**  
320 Springbrook Avenue, Suite 102  
Adrian, MI 49221  
517-264-4754  
[rrwc@lenawee.mi.us](mailto:rrwc@lenawee.mi.us)  
[www.riverraisin.org](http://www.riverraisin.org)

**River Raisin Watershed Council  
Executive Committee Meeting Minutes  
March 16, 2021 - 10:30 AM  
Zoom Video/320 Springbrook Avenue, Suite 102 Meeting Room  
Adrian MI 49221**

**1. Roll Call**

Calhoun called the meeting to order at 10:31 AM

Executive Committee members present: John Calhoun, Harry Sheehan (Zoom), Sybil Kolon, KZ Bolton, Trudi Cooper, and Phil Kittredge.

Executive Committee members absent: Dave Hoffman.

Others present: Lydia Lopez - RRWC Water Stewardship Coordinator (Zoom), Meija Knafl - RRWC Outreach Coordinator, Steve May - RRWC Executive Director, Michelle Angoldi - Clerk at Pittsfield Charter Township (Zoom).

**2. Approval of Agenda - March 16, 2021**

Amended to include the approval of the special meeting minutes from February 25; add appointment of new Executive Committee member and Nominating committee under committee reports; Manchester canoe race under new business. Motion by Bolton, second by Kolon, to approve the minutes as submitted, **motion carried by voice vote.**

**3. Approval of Minutes - February 16, 2021**

Motion by Kittredge, seconded by Kolon, to approve the minutes as submitted, **motion carried by voice vote.**

**Approval of Special Meeting Minutes – February 25, 2021**

Motion by Calhoun, second by Kittredge, to approve the special minutes with the addition of Trudi Cooper as being present, **motion carried by voice vote.**

**4. Treasurer's Report**

The Treasurer's Report for the period of February 1, 2021 - February 28, 2021 was distributed and reviewed by Bolton. Revenue - **\$3,474.94** - Expenses - **\$108.82** - Balance to date: **\$52,241.20**. Motion by Kolon, second by Kittredge, to accept and file the Feb. Treasurer's report, **motion carried by voice vote.**

Approve Disbursements for Outstanding Bills: New bills reported: Zoom Subscription - **\$15.89**, Village of Blissfield Parks and Recreation Community Shelter Reservation for Spring Semi-Annual Delegate Meeting - **\$30.00**, Lenawee County Printing and Purchasing - Mailing and Postage - **\$22.31**, Meija Knafl Mileage Reimbursement - **\$58.24**. Motion by Bolton, second by Kittredge, to authorize payment of these bills, **motion carried by voice vote.**

**5. Public Comments**

Michelle Angoldi from Pittsfield Charter Township expressed her interest in continued program activities, and looks forward to her township's involvement.

**6. Executive Director Updates (See Report – on file)**

- a. Report/Calendar 2021 Membership updates include 43 municipalities, 2 corporations, and 5 individuals.
- b. Working on year-end financials for 2020 Audit
- c. Year-end report for 2nd year Erb Foundation – GOS - **\$10,000** – Planning Meeting discussed next steps including discussion of a potential extension in timeline due to COVID-19.
- d. Watershed Report Card - WLEB – Grant submitted to Erb Foundation.
- e. Conference Call – Lori Phalen – Erb Grant - FLG
- f. Interactive Map – WWRC - Harry Sheehan had GIS interns working on the interactive map, there are none active at the moment, but expects to get another one.

**7. Outreach Updates – Knafl reviewed upcoming events.**

- a. River Raisin Water Festival to begin on May 5
- b. April 22 RRWC Semi Annual Spring Delegate Meeting
- c. May 13 RRWC "Tales on the Trails" video posted on the Blissfield Memorial Library Facebook page
- d. May 16 Manchester Canoe/Kayak Race
- e. June 19 Sterling State Park Beach Clean-Up
- f. June 20 Hayes State Park Boat Wash
- g. July 8 - 10 Blissfield River Raisin Festival
- h. July 25 - 30 Lenawee County Fair
- i. August 1 - 7 Monroe County Fair

**8. Programs/Partnership Updates**

- a. Farmer-Led Conservation Group to host virtual "Field Trips." These should begin production soon, and the first is hopeful to go live in April. A Drone and Go-Pro were purchased for Farmer Led Conservation Group.
- b. ERB Foundation - (MACD) Grant –Extension Approved 2nd year of (3) year – Reimbursement **\$14,492.00**.
- c. GRCC – Kolon requested that the EC review the GRCC MOU to support RRWC involvement in the GRCC. GRCC is borrowing newsletter stands for GRCC table at Manchester bike shop.

**9. Committee Reports**

Outreach – Meeting Monday March 22 at 10 AM

Technical – None.

Development – None.

Administrative – Motion by Kolon, second by Kittredge, to appoint Trudi Cooper to serve the remaining term of the vacant position on the Executive Committee, **motion carried by voice vote.**

Financial – None.

Nominating – Motion by Calhoun, second by Kolon, to appoint David Rhodes, Pat Vaillencourt and Bob Jenson for the nominating committee to recommend RRWC representatives to serve on the Executive Committee for consideration at the spring meeting, **motion carried by voice vote.**

**10. Old Business**

- a. Working on year-end financials for 2020 Audit
- b. River Markers have not yet been installed in the Manchester area.

**11. New Business**

- a. RRWC Spring Delegate Meeting – April 22, 2021 – Site for event will be the Clara Bachmayer picnic shelter in the Village of Blissfield. New staff will be main speakers. Motion by Bolton, second by Kittredge, to budget up to \$500 for refreshments, **motion carried by voice vote.**
- b. Upper Wolf Creek Watershed Management Plan – RRWC – applicant - The proposal has been submitted to EGLE.
- c. Manchester Canoe Race – Kolon explained that the canoe race committee has not yet found a new sponsor who can provide insurance required for the event. They are again requesting RRWC assistance, and they have a donor who will cover the expense. Motion by Kittredge, second by Bolton, to provide the insurance, **motion carried by voice vote.**

**12. Next Meeting - April 13, 2021 from 10:30 AM – 12:00 PM**

**13. Adjournment**

Motion by Kittredge, seconded by Kolon to adjourn at 11:54, **motion carried by voice vote.**

Respectfully submitted by Meija Knafel - Outreach Coordinator - April 4, 2021

Date: *May* 18, 2021

Secretary:

